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1st Year Apprentice Boilermaker

HunterNet Career Connections are seeking dedicated and enthusiastic individuals to join their team as Boilermaker Apprentices, with our host in Gateshead.

The successful applicants will complete a Certificate III Engineering – Fabrication Trade over 4 years and kickstart a lifelong career with a worldwide leader in Fabrication and expert in their field.

What's in it for you?

- Earn while you learn!
- Gain a nationally recognised qualification
- Full access to our Employee Assistance Program
- Paid study time with one on one mentoring and support
- Supportive work environment that promotes inclusive culture

As an Apprentice your main duties will include:

- General fabrication which may include- welding, grinding, cutting, rolling, shaping and polishing
- Cleaning, and general preparation of surfaces
- General repairs and maintenance of products
- Competently use trade related equipment
- Safely use hand and power tools
- General housekeeping duties

Essential Criteria:

- Willingness to learn and follow instructions
- Reliable employee with great communication skills
- Great time management skills
- High mechanical and mathematical aptitude
- Proactive and safety conscious person who can maintain a clean and safe environment
- Willingness and ability to complete safety documents on a daily basis
- Behave in a courteous and professional way at all times
- Problem solving skills

To make application for the position please send through a cover letter highlighting your suitability, and resume.

As part of the recruitment process, suitable applicants will be required to complete pre-employment medical testing, including drug and alcohol screening.

29th January 2024

LIKE us on



Apprenticeship

Yancoal 2024 Auto Electrical Apprenticeship

With opportunities at Yancoal's Mount Thorley Warkworth mine, we are currently seeking candidates interested in a career within the mining industry for an Plant Mechanical and an Auto Electrical Apprenticeship. Mt Thorley Warkworth (MTW) is a large open pit coal operation located in the NSW Hunter Valley region approximately 10km south west of Singleton.

Our people and culture are remarkably strong, driving accountability and excellent results. With a world class CHPP and fleet of mining equipment - a diverse range of trucks, excavators, draglines, shovels, water carts, graders, dozers & drills there is never a dull moment!

Working with a safety focused team

- Nationally recognised qualification
- Learning from experienced and qualified trades people within the industry
- Ongoing coaching, mentoring and support from both Programmed and Yancoal
- Exposure to a broad range of mechanical/electrical functions
- Competitive wage

Inherent requirements of employment

Australian citizen or permanent resident

- Must hold a current driver's licence or have plans to obtain a driver's licence within the first 12 months
- Applications must have completed HSC
- Candidates must live within a one (1) hour drive of Yancoal's Mount Thorley Warkworth mine sites
- All shortlisted candidates will need to undertake and successfully pass a pre-employment medical including Drug and Alcohol. (electrical candidates must also pass colour blind testing)
- Recent school leavers must upload last two school reports

We are seeking people with a positive can do attitude who have excellent communication skills, enjoy hands-on learning, excel at problem solving, are well-organised, have attention to detail, and can deliver the best outcome for Programmed and Yancoal. You'll need to enjoy interacting with new people, be passionate about and have an interest in building a career in the mining industry.

Who we are

As one of Australia's largest employers, we work with great companies all around Australia and New Zealand to give you the best opportunities to work when and where you want to.

At Programmed, we are committed to creating a safe and inclusive environment which values and respects diverse styles, backgrounds, experiences and perspectives.

We welcome and encourage women, people of Aboriginal and Torres Strait Islander descent and people from diverse backgrounds to apply.

So it's over to you. If you would like to join our team, APPLY now.

To learn more about working with Programmed, we encourage you to visit our website.



Apprentice Technician

SENSATIONAL OPPORTUNITY to come and join us in an apprentice role!

This role would suit a school leaver looking to kick start their career in a dynamic industry with a supportive and exciting company.

Sapio understands technology is inert without the activation and interpretation of people. People recognise the grey areas, beyond the black and white patterns of correlation. We have gut instinct when something doesn't look or feel right. We think abstractly, empathise and co-create ideas which spark new solutions.

That's why we are proud to be a security business that stands firmly on the shoulders of the unique skill expertise and experience of our people. We're precise, dedicated and know our field.

Sapio is offering a full 3-year apprenticeship to a successful candidate that has an interest in learning about the Security Industry and a desire to learn. The position is a full-time role focused on all areas of our Service and Installation business including installation, programming, and servicing a variety of Alarms, CCTV and Access Control system equipment.

Sapio commits to:

- Mentor you through your 3-year apprenticeship.
- Train you in the latest technologies including a Cert III in Telecommunications Technology.
- On the job training in multiple business units.
- Providing a team-focused workplace.
- A unique chance to work in a leading technology company.

To be successful you will need to

- Desire to learn about the Security Industry.
- Have the ability to apply for a Security Licence.
- Be punctual and take pride in your work.
- Have good customer service and communication skills.

At Sapio we are Sapio proud of our inclusive work environment and encourage and promote supportive teamwork and individual growth to create a great place to work.

We are committed to creating a diverse workforce which reflects the customers we serve and encourage applications from all backgrounds. If you think you can bring real value to our team, and our business, we would love to hear from you!

We welcome applications from Indigenous Australians, and applicants from culturally and linguistically diverse backgrounds.

Only shortlisted candidates will be contacted

29th January 2024

LIKE us on



Apprenticeship

Apprentice Mechanic

Apprentice Mechanic required for our busy workshop located in Cardiff.

Our workshop specializes in suspension repair and wheel alignments.

We require an enthusiastic and reliable person who is willing to commit to a full-time apprenticeship.

Carpenters - Apprentices

Positions vacant for Apprentice Carpenters.

Suitable candidates will meet the below criteria:

- Must be motivated with a positive "can do" attitude.
- Have a valid drivers licence and reliable vehicle.
- White card.
- Efficient in problem solving.
- Be physically fit.
- Able to follow instructions.

Please forward your resume via email to: administration@btccarpentry.com

Apprentice Automotive Mechanic - 1st Year

We have an opportunity for a 1st Year Apprentice Automotive Mechanic to join Singleton Toyota. Your responsibilities will include servicing, diagnosis and repair on a wide range of models.

About You

- High level of personal commitment and focus
- Works well in a team environment
- Excellent communication skills
- Current and valid manual drivers' license
- An ambition to succeed

Benefits

- Work a 9 day fortnight
- Work with Australia's best selling car brand
- Onboarding and training provided
- High performing and supportive team
- Employee discounts
- Opportunity for career growth and advancement

To Apply

Click Apply and for more information regarding Singleton Toyota we encourage you to visit <https://www.singletontoyota.com.au/>

Youth Links

29th January 2024

LIKE us on
Apprenticeship



Plumbing Apprentice

Plumbing Apprentice required to start ASAP with a Newcastle based construction plumbing company established for over 23 years.

The successful applicant must meet the following criteria:

- * Must be self-motivated/hard working and willing to work as part of our team
- * Must be able to follow instructions and retain information
- * Must display a sound knowledge of practical use of tools and mechanical aptitude
- * Have manual drivers licence
- * White card (or obtained prior to any trial)

Your resume must contain and or have the following attached

- * Any full time/part time work or experience
- Any qualifications
- * At least 2 contactable references

Please email resume to Kylie
at admin@finleythomas.com.au

Apprentice Carpenter

Looking for 1st-3rd year framing carpenters for a growing carpentry business around Maitland Steel frame experience is highly favoured

Must be able to perform in a fast paced environment

No matures age applicants sorry

1st year Must have

- A car and licence
- White card
- Ability to work in a fast paced environment
- Ability to work well with others

2nd - 3rd year must have

- A car and licence
- White card
- Ability to work in a fast paced environment
- Ability to work well with others
- Basic hand/power tools

Willingness to learn and progress within the business

29th January 2024

LIKE us on



Apprenticeship

Air conditioning and Refrigeration Apprentice

- No experience needed however some experience in Electrical and Air conditioning will be added advantage.
- Candidate should have dedication towards the trade and willing to learn.
- Must have white card
- Drivers licence
- Finished year 12
- Have you got can do attitude and willing to make Career towards Air conditioning or electrical trade and have ability to handle pressure

Tasks & responsibilities

- Assist Senior Trades
- Learn while you earn
- 2nd and 3rd year Apprentice can also apply
- Work car given to 2nd or 3rd year apprentice.
- Tools of trade

Benefits

- Earn while you learn
 - Uniform provided
 - Allowance
- Travelling allowance.

1ST YEAR APPRENTICE SPRAY PAINTER

We are seeking a 1st Yr Apprentice Spray Painter to join our busy panel shop

- Self motivation
- Good attention to detail
- Hard-working
- Reliable
- Willing to learn
- Genuine interest in the automotive industry
- Drivers licence and own transport

Forward your resume with a cover letter referencing your interest to be contacted for the opportunity to join our team.

Apprentice Glazier

We are on the hunt for an APPRENTICE GLAZIER to join our team.

If you are an enthusiastic, friendly, reliable person with a great work ethic we would love for you to join us!

During your apprenticeship you will be trained by our experienced glaziers in a wide range of areas - glass cutting of all types, glazing in residential and commercial buildings, measure/fabricate and install aluminium windows and doors, shower screens, screen doors, mirrors, wardrobes, window screens, glass balustrade, glass pool fencing, commercial shop fronts + much more. This is very much a hands on role and the position will involve the handling and manual lifting of glass and aluminium whilst always adhering to safety guidelines. We will require you to have the ability to work as a part of a team, good organisational skills, strong attention to detail, good sense of initiative and a drivers licence or working towards would be an advantage.

Become a part of an established, positive team -

COTTON'S GLASS & ALUMINIUM @ 4 Carbine Close, Maryland

To apply please email a cover letter and resume to info@cottonsglass.com.au. Applications Close: 31/01/2024.



Apprentice Automotive Parts Interpreter

Become an Apprentice Parts Interpreter with Kloster Parts!

Join Kloster Parts, one of the largest regional automotive parts distributors in NSW and an integral part of the Tony White Group, one of Australia's leading family-owned automotive dealers. With a workforce of over 2,500 professionals, including 400+ in Newcastle/Hunter, we are dedicated to ensuring customer satisfaction and the ongoing success of our organisation.

About the Role:

Kloster Parts has a great opportunity for an Automotive Parts Interpreter Apprenticeship within its operations. We are in search of a positive-minded individual with a keen eye for detail and a proactive 'can do' attitude.

As a valuable member of our team, you will be mentored and trained by experienced professionals, learning the ins and outs of the trade and fostering a fulfilling career in the Automotive Industry. Reporting to the Parts Manager, you will have the chance to work in a collaborative environment where your growth and development are a priority.

To be considered for this role, you should possess:

- A proactive and enthusiastic 'can do' attitude
- Strong communication and interpersonal skills
- Ability to thrive in a team-oriented setting
- Clear verbal and written communication abilities
- Intermediate-level proficiency in computer skills
- A strong work ethic and a determined commitment to achieving success

Desirable Qualifications:

- Completion of an automotive pre-apprenticeship program
- Completion of HSC

How to Apply:

If you are ready to take on this exciting opportunity, please submit your resume along with a compelling cover letter. Don't miss out on this opportunity! Apply now and kickstart your career in the dynamic world of automotive parts.



Machinist Apprenticeship 2024

HunterNet Career Connections are seeking dedicated and enthusiastic individuals to join their team as Apprentice Machinists, with our host in Cardiff.

The successful applicants will complete a Certificate III Engineering – Mechanical Trade over 4 years and kickstart a lifelong career with a reputable company, who over the last 3 decades has embraced technology in engineering to emerge as a precision leader in their field, with a focus in precision and quality.

What's in it for you?

- Earn while you learn!
- Gain a nationally recognised qualification
- Full access to our Employee Assistance Program
- Paid study time with one on one mentoring and support
- Supportive work environment that promotes inclusive culture

As an Apprentice your main duties will include:

- General machining of parts
- Assembly and fitting of equipment
- The use of manual and CNC machinery including lathes, mill, grinders, and drills.
- Inspections and quality control.
- Reporting broken, defective or otherwise unsafe equipment
- Following WHS policies and procedures
- Attend RTO and maintain a high standard of work

Essential Criteria:

- Demonstrated interest and passion for the trade
- Enjoy technical, hands on work
- Strong mathematical and mechanical aptitude
- Willingness to listen, learn, and follow instructions
- Ability to work in a team environment, and communicate with a wide range of people
- Punctual, honest and reliable
- A commitment to adhere to safe work practices
- Car license and reliable transport

To make application for the position please send through a cover letter highlighting your suitability, and resume.

As part of the recruitment process, suitable applicants will be required to complete a pre-employment medical testing, including drug and alcohol screening.

HunterNet Career Connections engages apprentices and trainees on behalf of employers, with the aim of achieving high quality outcomes through a partnership approach.

HunterNet Career Connections is committed to a culturally diverse workforce and all applicants will receive consideration for employment without regards to any other characteristic protected by law. Aboriginal and Torres Strait Islander peoples, and minority groups are encouraged to apply.



Apprentice Boilermaker

- Maxwell Recruitment and Training have been a specialist supplier of skilled labour into the heavy industry for over 13 years and currently have multiple Apprenticeships on offer in the Mechanical Engineering sector. This is an excellent opportunity for mechanically minded individuals to progress their skillsets into a career within an industry that is thriving in Newcastle and the Hunter.

Successful candidates will have a genuine interest in Boilermaking, will not be afraid to get their hands dirty and have a desire to learn new skills with the goal of becoming Trade Qualified, then progressing further post trade.

Key Responsibilities:

Light to medium fabrication

- Grinding, gouging and welding
- Interpret technical drawings and blueprints
- Operate various tools and equipment, including welding machines and power tools, following safety protocols
- Collaborate with senior boilermakers and other team members to complete projects efficiently and to high quality standards
- Maintain a clean and organised work area, adhering to safety and environmental regulations

The Apprenticeship On Offer:

Apprentices will gain a broad range of skills within the Boilermaking Trade

- Opportunity to join an established business with a proven apprenticeship program
- Gain skills in MIG, TIG and Stick welding
- Above award pay rates
- Work side by side with highly skilled Tradesmen ready to pass on their years of experience & knowledge within the industry
- Opportunity for career progression post trade

What We're Looking For:

Must have a genuine interest in building a career as a Boilermaker

- Junior and mature age candidates are encouraged to apply
- Reasonable writing and computer skills, good level of Math and English
- Current Drivers' Licence OR as a minimum Learners Licence on your way to getting your Ps
- Must have completed year 10 (as a minimum)

Please note, you will be required to carry out D&A testing prior to commencement.

29th January 2024

LIKE us on



Apprenticeship

1st or 2nd Year Apprentice Chef

The Lambton Park Hotel and Bartholomews Newcastle is part of a small family-owned bar/restaurant & pub group.

We are dedicated to offering the best food and drinks available and a high standard of customer service.

Currently, we have an opening for 2 x apprentice chefs to start their careers in the kitchen.

About the roles

We are looking to expand our team and are searching for a First-Year Apprentice. (Second-year apprentices will also be considered)

Apprentice Requirements and Responsibilities:

As an apprentice chef, you will work alongside qualified chefs assisting in all aspects of food preparation and presentation. This position provides the opportunity to learn and build experiences within a commercial kitchen environment.

- No experience necessary
- Work well alone and as part of a small team
- Be enthusiastic about food
- Have a great attitude
- Have a willingness to learn
- Be available weekends
- Clean, maintain and store kitchen equipment appropriately
- You will learn the tricks of the trade and work with bigger quantities of food and a variety of seasonal ingredients
- Help prepare and cook dishes while training to be a full-time qualified chef
- Under supervision, you will operate kitchen equipment such as mixers, choppers, fryers, steamers and learn different knife and cooking techniques

Benefits and perks

- Great team
- Restaurant Industry Award Wages
- Discounts offered across the group of venues
- Consecutive days off.
- Weekly wage
- Earn & Learn
- Gain a nationally recognised Qualification – **Certificate III in Commercial Cookery**

Mentoring and support provided right through your Apprenticeship

29th January 2024

LIKE us on



Apprenticeship

Apprentice Mobile Plant Mechanic

1st year Mobile Plant Mechanic Apprenticeship required for a busy Thornton workshop.

Applicants should be keen with a real interest in learning mechanical processes, reliable, punctual and have an excellent work ethic.

Drivers license would be an advantage but not essential.

Email your cover letter explaining why you are interested in becoming a Plant Mechanic, a copy of your Resume, Year 10 results and any other work related references (if available) to office@hunterplanthire.com.au

About us

Hunter Plant Hire is a privately owned hire company who has been in business since 2004. We are known as one of the Hunter Valley's leading equipment and machinery suppliers with an extensive customer base across NSW & QLD. We are a preferred supplier to many Mine sites, large Engineering firms and transportation companies as we are known for our specialised hire fleet and the ability to tailor our hire packages to suit our customers' requirements.

Only applications that have provided the above requirements and have emailed their application to office@hunterplanthire.com.au will be considered.

Electrical Apprenticeship (1st, 2nd, 3rd, 4th Years)

Come and join our crew! Nova Air and Electrical is a thriving air conditioning and electrical company and we require an Electrical apprentice. We are located in Tighes Hill NSW.

Positive environment, great remuneration, team and working conditions!

We can offer you:

- Apprenticeship
- Forward thinking management who are staff and customer focussed
- Energetic and hardworking but fun and friendly team
- Uniform provided
- Long term, stable employment
- opportunity for a 4 day work week

Essential Criteria

- Have a great work ethic
- Be reliable and motivated
- Be committed to safe work practices
- WHS Construction Induction (white) Card
- Current Drivers License
- Have reliable mode of transport to and from work
- Live in the Newcastle / Maitland / Lake Macquarie Area
- Ability to work in a team environment
- Strong English communication skills and a receptive listener capable of executing instructions in a constructive manner.

Our priorities are exceptional customer service and premium quality work within a rewarding environment for our team. If you think you are a great fit with the right work ethic, and have the ability to succeed in this role, forward your cover letter and resume (including references) today.



Expression of Interest - Electrical Apprenticeships

Protech are currently seeking expressions of interest for multiple Electrical Apprenticeships based in Newcastle and the Hunter Valley Region.

These positions are open to 1st - 4th Year apprentices, which will include on-the-job training with ongoing mentoring and support to help you achieve your career goals and unleash your true potential.

About The Role:

- You will be completing a Certificate III in Electrotechnology whilst gaining exposure to Solar, Domestic, Commercial & Industrial environments.
- Use of various testing equipment including multimeters to check voltage, current, and continuity which will contribute to ensuring electrical systems are working properly.
- Gaining an understanding and adhering to local and national electrical codes & regulations will be crucial you will learn how to ensure that all electrical work meets safety and code requirements.
- You will learn how to measure, cut, bend, and install conduit (metal or PVC pipes used to protect electrical wires) and assist in pulling and securing electrical wiring within the conduit.
- Following safety protocols and ensuring a safe work environment is critical. This includes using personal protective equipment (PPE) and maintaining a clean and organised work area.
- You will help install and maintain electrical systems, including wiring, lighting, outlets, switches, and circuit breaker panels.

About You:

- A passion for the Electrical Industry and a willingness to learn.
- Have excellent time management, attention to detail, planning and organisational skills.
- Drivers Licence & Reliable Transport is mandatory (you will need to use this to drive to sites and will be paid allowances to cover the costs).
- Hold a Construction White Card or willingness to obtain one.
- Demonstrated commitment to completing your study whilst balancing on the job work.
- Able to pass Pre-employment Drug & Alcohol and Physical testing.

Benefits:

- On the job training - earn while you learn.
- Gain a nationally recognised qualification.
- Opportunities to be employed full-time at the end of the apprenticeship.
- Join a supportive team that encourages your learning & growth.
- Variety in your days with work all over the Newcastle/ Hunter region.

First Nation and Female participants are encouraged to apply.

29th January 2024

LIKE us on



Apprenticeship

1st Year Jnr Apprentice Roof Tiler

We are seeking a 1st year apprentice roof tiler in the Lake Macquarie & Central Coast Region

Must have

- -White Card
- -Be Hard working
- -Motivated
- -Drivers License preferred but not necessary but **must have access to reliable transport. (please do not apply if you do not have access to reliable transport)**
- Work is based between the Hunter and Sydney
- Will sometimes be required to work away
- -Willing to learn and take direction
- -Work well in a team
- **immediate start**
- **above award pay rate**
- **3 month probation period**

1st or 2nd year apprentice

Are you a first or second year apprentice on the hunt for a salon that will ...

- Be like a second family
 - Support and guide you through your apprenticeship
 - Allow you to be taught skills from multiple talented stylists
 - Give extra training and attention to what YOU would like to specialise in
 - Be an eco friendly and sustainable salon
 - NOT force you to wear all black if do not choose to
 - Set goals with you and reward you once achieved
 - Be like your personal cheer leaders/hype girls
 - Open the door to numerous career paths within the hair and beauty industry
 - Take you on surprise Christmas party weekends away
 - Keep up with current styles & trends
 - Treat you as you deserve in a space free from Impertinent salon hierarchy
- If you answered yes to any of the above we would LOVE to hear from you!

All applicants must have experience and be ready to start ASAP.

Please either send your resume to blanchairstudio@outlook.com or even better, drop it in person to 10 regent street New Lambton ☺

We can't wait to hear from you! Love the Blanc Team
☺☺☺



Apprentice Electrical Fitter

We are seeking suitable applicants for the position of Electrical Fitter Apprentice in Cardiff NSW. Whether you're a prospective apprentice ready to embark on your journey or already enrolled in TAFE and underway in your training, we want to hear from you.

For more than 65 years, RN Baker Switchboards has designed and manufactured switchboards for the commercial, industrial, mining and utility sectors throughout Australia.

We are a privately-owned company with humble beginnings and have spent several decades growing our reputation to be one of Australia's most trusted and reliable switchboard manufacturers.

Job tasks and responsibilities

The role of Electrical Switchboard apprentice is predominantly factory based.

Applicants must be motivated, enthusiastic, able to work within a team and take direction. The successful applicant's will be trained and educated to perform primary duties including:

- To assist trades persons in the construction of electrical switchboards & their associated protection Control and mechanical components
- Electrical circuit wiring
- making and installing custom busbar systems
- functional testing of completed projects
- supporting our manufacturing team to achieve delivery goals whilst under the guidance of tradesperson

Skills, Experience and Requirements

This position will be based on the applicants capabilities, enthusiasm, ethics and presentation. Whilst experience in the electrical industry is favourable, it's not necessary, however, it is essential that the applicant does have an employment history of some kind.

Some light manual handling will be part of your daily tasks therefore a basic standard of physical fitness is desired.

Applicants must be motivated, enthusiastic, able to work within a team and take direction.

Applicants must;

- Be Confident using or learning trade specific tools and machines.
- Be able to work both autonomously and in a team environment
- Have good organisational skills and the ability to multi-task
- Hold a current Drivers License
- Have a constructions white card
- must speak clear fluent English
- Have Language, Literacy and Numeracy at a Year 10 high school level
- Have a Police background check or able to complete one
- Be able to pass a pre employment medical assessment, including Drug and Alcohol testing
- Exciting projects and great culture
- Uniforms and PPE provided

Youth Links

29th January 2024

LIKE us on
Apprenticeship



Electrical Apprenticeships – 1st | 2nd | 3rd Year

Novaskill operates as a non-profit Group Training Organisation, collaborating with local businesses to provide a diverse array of Apprenticeships and Traineeships.

We welcome individuals ranging from students transitioning out of school to mature individuals seeking to enhance their skills or shift careers!

With a presence that spans 8 locations, our footprint extends from the vibrant Gold Coast in Queensland to the picturesque Central Coast in New South Wales. We're here to serve and support communities across these vast regions.

The Opportunity -

Novaskill is currently partnered with a range of local businesses who are offering multiple Electrical Apprenticeships opportunities including on-the-job training with ongoing mentoring and support to help you achieve your career goals and unleash your true potential.

We're looking for those looking to start their apprenticeship, and even 2nd or 3rd Years looking to continue their learning in a new environment!

You'll be completing a Certificate III in Electrotechnology whilst gaining exposure to Solar, Domestic, Commercial & Industrial environments.

Role & Learnings -

- Gaining an understanding and adhering to local and national electrical codes & regulations will be crucial, you'll learn how to ensure that electrical work meets safety and code requirements
- Use of various testing equipment including multimeters to check voltage, current, and continuity which will contribute to ensuring electrical systems are working properly
- You'll learn how to measure, cut, bend, and install conduit (metal or PVC pipes used to protect electrical wires) and assist in pulling and securing electrical wiring within the conduit
- Following safety protocols and ensuring a safe work environment is critical. This includes using personal protective equipment (PPE) and maintaining a clean and organised work area
- You'll help install and maintain electrical systems, including wiring, lighting, outlets, switches, and circuit breaker panels

Benefits -

- On the job training – earn while you learn
- Gain a nationally recognised qualification
- Join a supportive team that encourages your learning & growth
- Variety in your days with work all over the Newcastle region
- Opportunities to be employed full-time at the end of the traineeship

About You -

- Demonstrated commitment to completing your study whilst balancing working
 - Have time management, attention to detail, planning and organisational skills
 - Willing to work hard and complete the job
 - Drivers Licence & Reliable Transport is a must
- White Card or willingness to obtain

29th January 2024

LIKE us on



Apprenticeship

Electrical Apprenticeship

- 1st, 2nd or 3rd year apprentice welcome to apply
- Awesome opportunity for ambitious, safety obsessed individuals to join our solar installation company as an apprentice
- Our work is in residential and commercial renewable energy and energy efficient homes
- Work for a business that puts your safety first and values your work-life balance with flexible working hours – finish the job and head home!
- Generous apprentice wages + pay increases
- All qualifications paid for by us
- Amazing job perks and rewards for your hard work, including paid golf and boat days

This is an exciting opportunity to join an innovative solar installation company; Solar Install Pro's. As our name states, our goal is simple; to be the most professional solar install company and the company of choice for both clients and team members. We have vision, drive and passion to create something truly unique in the renewable energy industry.

Working safely is our top priority. We provide and pay for ALL the training and tools to make this happen on every job, every time. In addition to this, we provide each employee with their own tool kit, belt and each team a brand new fully maintained vehicle with everything you need. Show up to work empty handed!

Solar Install Pro's cares about your personal and professional development. We aim to have the best trained, professional and qualified team. We have a big focus on completing training for you to gain more qualifications, all paid for by us including **First Aid, Working at Heights, LVR CPR.**

Our Ideal Candidate will:

- Be safety obsessed and never complacent
- Be a qualified electrician, preferably with residential experience though this is not essential
- Be a team player who is self-motivated and has integrity
- Have a high level of attention to detail with a relentless approach to getting things right
- A strong ability to build trust and rapport with our partners and clients
- Take pride in your appearance and everything you do, every day
- Willing to engage in thought provoking conversation to help build the most professional solar installation company
- Work with leaders who truly care about their people and creating a unique company

What You Can Expect From Us;

- Be respected, valued and part of something special
 - Superior training in all areas of your trade and any ambition you have relevant to the industry
 - A commitment to your personal and professional development
 - An opportunity to make the transition from tradie to business owner
- A great work environment where we have lots of fun with our dynamic team



1st Year Sheetmetal Apprentice

HunterNet Career Connections are seeking dedicated and enthusiastic individuals to join their team as Sheetmetal Apprentices, with our host in Carrington.

The successful applicants will complete a Certificate III Engineering - Fabrication Trade over 4 years and kickstart a lifelong career with a reputable who offers an array of general sheet metal work, and is also an experienced supplier and installer of ductwork manufacturing and installation.

What's in it for you?

- Earn while you learn!
- Gain a nationally recognised qualification
- Full access to our Employee Assistance Program
- Paid study time with one on one mentoring and support
- Supportive work environment that promotes inclusive culture

As an Apprentice your main duties will include:

- General fabrication and welding
- Measuring, cutting, and working with aluminum, stainless steel and galvanised materials
- Machine operating
- Grinding, cleaning, and general preparation of surfaces
- General repairs and maintenance of products
- Following WHS policies and procedures
- Attend RTO and maintain a high standard of work

Essential Criteria:

- Willingness to learn and follow instructions
- Reliable employee with great communication skills
- Great time management skills
- High mechanical and mathematical aptitude
- Proactive and safety conscious person who can maintain a clean and safe environment
- Willingness and ability to complete safety documents on a daily basis
- Behave in a courteous and professional way at all times

Problem solving skills

29th January 2024

LIKE us on



Apprenticeship

Apprentice Signmaker/Installer

This leading signage company in the Newcastle area is seeking an Apprentice to join their team.

This is a wonderful opportunity to increase your skills set while working in a dynamic supportive team.

The successful applicant would be responsible for the installation and manufacturing of Signage, Lightboxes and Vinyl Application to vehicles

To be considered for this role, you must be able to:

Have great Attention to Detail

Be a motivated self starter

Enjoy working within a team environment

Communicate Effectively

Ensure WH&S and Quality Policies and procedures are adhered to

White Card or willingness to gain a White Card

Application Deadline: 18 February 2024

Job Types: Full-time, Apprenticeship

Air Conditioning / Refrigeration Apprentice (1st, 2nd, 3rd, 4th Years)

Come and join our crew! Nova Air and Electrical is a thriving air conditioning and electrical company and we require a Refrigeration apprentice. We are located in Tighes Hill NSW.

Positive environment, great remuneration, team and working conditions!

We can offer you:

- Apprenticeship
- Forward thinking management who are staff and customer focussed
- Energetic and hardworking but fun and friendly team
- Uniform provided
- Long term, stable employment
- opportunity for a 4 day work week

Essential Criteria

- Have a great work ethic
- Be reliable and motivated
- Be committed to safe work practices
- WHS Construction Induction (white) Card
- Current Drivers License
- Have reliable mode of transport to and from work
- Live in the Newcastle / Maitland / Lake Macquarie Area
- Ability to work in a team environment
- Strong English communication skills and a receptive listener capable of executing instructions in a constructive manner.

Our priorities are exceptional customer service and premium quality work within a rewarding environment for our team. If you think you are a great fit with the right work ethic, and have the ability to succeed in this role, forward your cover letter and resume (including references) today.

Youth Links

29th January 2024

LIKE us on
Apprenticeship



CNC Machinist Apprentice

We are seeking CNC Machining Apprentices based in Newcastle to join our team with a start date from early 2024. This is a limited opportunity to gain trade skills within our steel industry, which has over 100 years of continuous history here in Newcastle. Begin your career with InfraBuild and help us to continue this vital history.

Our Apprenticeship Program creates a balance between working and studying so when you are not at TAFE learning the technicalities of your trade, you will be onsite putting what you've learnt into practice with heavy machinery and equipment. Our Apprenticeship Program will allow you to learn across our different businesses and departments, learning from experts in the industry.

You will be challenged, but you find it's the best way to develop and learn. During the program, you'll be able to draw upon the experience of your team and be mentored by experienced tradespersons and engineers to ensure your career starts in the best way possible.

It's an opportunity to join an ever-changing business which is deeply enshrined in the history of the iconic Newcastle steel industry.

About your experience

This could be for you if you align with our core values of safety and customer and are focused on driving outcomes to build a career in CNC Machining. We are looking for motivated, hands-on, logical thinkers who will step up and resolve problems. Initiative and commitment matter!

As an InfraBuild Apprentice you will be:

- A minimum of 16 years of age and have successfully completed year 10
- Safety focused
- Ready to soak up the knowledge of our specialists with your exceptional listening skills
- Team orientated and able to get along with everyone
- Mechanically minded, with a process orientated approach
- Able to travel to and from site daily for assigned shifts and to TAFE as required

Your application should include:

- Your resume
- A cover letter to tell us about yourself and why you are applying for a CNC Machining role
- Why you are the right person for this opportunity
- Other relevant documents (ie. evidence of your highest education level and course certificates)

At **InfraBuild** we are inspired by visions of what might be possible, of making our world a stronger, safer, more sustainable and connected place to live. We are inspired to challenge the notion of what is possible, from building the cities that we live in to the infrastructure that powers them. We're there to collaborate and help make possibilities happen. This is how ideas take shape and innovations become reality.

Reliability, Engineering and Maintenance Services (REMS) The REMS department is responsible for providing reliability and maintenance support to Infrabuild's internal manufacturing businesses consisting of Steel making, rolling mills, wire mills and tube manufacturing. Comprising of a state of the art machine shop, fabrication and fitting, REMS is capable of manufacturing all parts required by the manufacturing businesses. The REMS team needs to be highly dynamic, responding to the manufacturing mills requirements, solving technical problems and delivering practical solutions.

29th January 2024

LIKE us on



Apprenticeship

1st Year Air conditioning Apprentices wanted.

Air Extreme Air conditioning are looking for 1st year Air conditioning Apprentices to join our team.

Unleash your potential and apply now to our Air Conditioning Apprenticeship program

Complete your trade in a stable and secure company within a friendly environment.

This role consists of the installation of Air conditioning systems and mechanical services.

Requirements:

- * Site induction card (White/Blue card)
- * Must have drivers licence or organised transport
- * Must have a passion for all things mechanical
- * Ability to work as part of a team
- * Willing to learn and thrive in a fast-paced environment.

This position will include on the job training and Tafe.

We offer secure permanent positions as part of a great team with a safe and secure working environment.

If you believe that you are a good fit for the role and would like to join our team, Apply Now.

Resumes and cover letters accepted by emailing

admin@airextreme.com.au

ROOF PLUMBER APPRENTICE

Litchfield Roofing is a leading metal roofing family owned contracting company with a history spanning more than 50 years delivering first class high quality commercial and industrial roofing projects.

Your Role

- Work in a team environment to install roofing, wall cladding and associated roof plumbing work.
- Develop experience and skills of the trade on the job plus attend TAFE to complete Certificate III in Roof Plumbing trade course and become a fully qualified tradesperson.
- Work with your hands in an outdoor environment on construction sites.

Requirements

- Desire and willingness to work hard in a team environment.
- Physically suited and motivated to work in outdoor construction environments
- Reading, writing and maths skills.
- Drivers licence and own transport
- Construction Industry OHS Induction Card

Benefits of Working with our company

- Excellent pay rates and proper award conditions.
 - Safe work environment
 - Opportunity for career progression
 - Interesting and rewarding work in a wide variety of site and types of projects.
 - Secure permanent work
- We provide protective clothing, safety equipment and power tools.

29th January 2024

LIKE us on



Apprenticeship

First year Apprentice in flooring technology

Join our growing business and amazing team and we will train you in all things pressure cleaning and specialised flooring.

Your job will include all aspects of the business including concrete grinding, concrete sealing, epoxy flooring, flake and metallic flooring, vinyl floor resurfacing, line marking, pressure cleaning, self levelling cements and screed coats.

You will also get basic skills in floating timber flooring, vinyl flooring and concreting.

TAFE is in block release throughout the year and car licence preferred!

Site office is in Beresfield NSW.

Immediate start

Please send resume to sales@ctcsc.com.au or call Jess on [02 4049 1507](tel:0240491507).

bricklayer, labourer and apprentice

Bricklayer, labourer and apprentice wanted

call [0402606755](tel:0402606755)

1st, 2nd, 3rd Year Roof Plumbing Apprenticeship

Novaskill is an established Group Training Organisation that actively recruits and trains employees for businesses in a wide variety of industries throughout NSW & QLD.

Why Join Us –

- Dedicated and supportive mentor throughout your apprenticeship
- Ongoing Professional Development
- Opportunity to learn an in-demand trade and obtain a nationally recognised qualification.

The Role –

- Roof Plumbing Trade Apprenticeship & Shed Installation
- Medium to Large Construction exposure
- Installing metal roofing, flashings, wall cladding, guttering, drainage, windows, and doors.
- Gain understanding of a large range of construction trades and skills.

What To Expect –

- Outdoor work
- Travel to a wide variety of locations
- Exposure to different environments
- A skilled and respected team with a supportive mentor for on the job training.

About You –

- Interest in construction with commitment to completing an apprenticeship.
- Safety oriented
- Strong communication skills
- Reliable and a team player
- White Card
- Hold a current Drivers Licence

If this sounds like you or you are keen to learn more about Novaskill or the role, reach out to our Newcastle GTO Team on [\(02\) 4906 6700](tel:0249066700) or send through your resume and a cover letter addressing the above criteria to – recruitment@novaskill.com.au

29th January 2024

LIKE us on



Apprenticeship

Shopfitter /Joiner Tradesman and Appen- tice Availability

We are an established joinery Company that provides a quality joinery service with exceptional workmanship and a reputation for outstanding joinery works in the commercial sector. We require a qualified Joiner and First year apprentice. These positions require the applicants to have a large range of experience in all aspects of joinery. With our Apprentice opening we are seeking a young or mature age with a strong work ethic and good ability to learn

Qualifications & experience

- A completed apprenticeship in carpentry/joinery or demonstrated industry experience.
- Current Australian Drivers Licence
- White Card
- Must be able to travel

Tasks & responsibilities

- Sound knowledge of joinery construction methods
 - Site and Factory works
 - White Card
 - Ability to read plans
 - Ability to work independently and part of a team
 - Attention to detail
 - Strong Communication skills
- Must be able to travel and work away

First year painter and decorator

Turnbull Painting Contractors are a small local business based in Newcastle who have been operating for over 70 years. Who have won numerous awards like the most recent one Painting master builders house of the year 2020. Our business is a small business that sets the benchmark high for the quality of our work which cover all aspects of painting from residential to commercial projects. Its a great opportunity for an individual looking to start their career in painting and decorator because we have highly skilled tradesmen to teach you all the skilled to be a great tradesmen.

Qualifications & experience

- No qualifications needed at this time but a white card will be needed down the track common sense and willingness to listen and learn .Being based around the Warner's Bay area would be preferable suit school leaver

Tasks & responsibilities

- Preparing areas and surfaces ready for painting use hand and power tools settings up scaffolding being able to follow instructions and work with and as a team member

Benefits

Turnbull Painting Contractors pride themselves on putting there time into teaching the successful applicant in all aspects of painting from general painting systems to spray painting to architectural and commercial coatings

29th January 2024

LIKE us on



Apprenticeship

Fitter Apprentice

You will continue to complete a Certificate III Engineering - Mechanical Trade over 48 months through a combination of formal training with a Registered Training Organisation (RTO) and practical on-the-job experience with Host Employer, Hyden Engineering.

Throughout your formal training and practical experience in the workplace, you will have the opportunity to:

- Use a variety of machinery and equipment
- Conduct housekeeping and auditing duties
- Carry out repairs and maintenance of small pumps, motors and lubrication equipment
- Operate a range of hand and power tools
- Assemble pumps, water spray units and grease injectors
- Carry out other duties that are within the limits of apprentice skills, competence and ability as required

The successful applicant

To be successful in this role, you will need to possess the following capabilities and knowledge:

- Be a great communicator and teammate
- Have an evident passion for the Mechanical trade
- An honest and reliable disposition
- Ability to work safely and follow instructions in the workplace
- A P1 drivers licence (or close to obtaining)
- Ability to undertake a Pre-Employment Medical including drug and alcohol screen
- Be committed to your formal and 'on the job' training
- Have a can-do attitude and be an enthusiastic learner

About HVTC Group

HVTC Group is an expert in the employment and training of apprentices and trainees. We believe skills change lives and that apprenticeships and traineeships can open doors to incredible careers. This is why we partner with businesses to match the right person with the right career.

During your apprenticeship, you'll be employed by HVTC Group and will have the opportunity to work directly with our Host Employer, Hyden Engineering. We'll provide you with ongoing mentoring and support to help you achieve your career goals and unleash your true potential.

What's in it for me?

Being a HVTC apprentice opens the door to working for industry leaders via our key connections with major local employers. Our network of Host Employers means we can offer rotations to ensure you can fulfil your education and training requirements; become qualified without getting yourself into debt and actually earn an income!

Throughout your apprenticeship, you'll also be able to take advantage of our exclusive employee benefits such as coaching and mentoring, safety training, discounted health benefits, rewards and counselling.

29th January 2024

LIKE us on



Apprenticeship

Apprentice Carpenter

EMCO Carpentry currently have a fantastic opportunity for a 1st Year Apprentice Carpenter to join our young and dynamic team based in the Hunter.

Wage rates will be based on experience and position in the company.

Hours: 38 hour week with the opportunity for overtime

Benefits and Perks

- Ongoing training and development provided
- Great potential to grow your career
- Great company culture that rewards their team

Skills and Experience

- High attention to detail
- Great work ethic
- Own transport
- White Card
- Willingness to work in a fast-paced environment
- Must be motivated and hard working
- Physically fit
- Willing to learn and take direction well
- Previous experience in the trade is desirable but not essential.

How to Apply

Please email your resume and cover letter to Brooke at admin@emcocarpentry.com

Suitable candidates only will be contacted.

Apprenticeships Panelbeater Spraypainter

I have a career opportunity available for 2 apprenticeships.

1 Panel beater

1 Spray painter

These trades were once at the lower spectrum but now these skilled tradesmen are highly sort after.

You must have higher education results and want to learn from some of the best in the trade.

Email your resume.

Apprentice Mechanical Fitter

We are a Manufacturing business specialising in Rail maintenance attachments, Hi-Rail Manufacturing & General repairs to construction machinery with a well-equipped workshop and mobile service Vehicles for onsite service and repairs, we are currently seeking a motivated and reliable 1st year fitting and mechanical apprentice to join our team of tradespeople. Located at our Edgeworth Workshop.

Qualifications & experience

- Manual drivers licence
- Forklift ticket (desirable but not necessary)

Tasks & responsibilities

- Use of machinery – Lathes/mill/drills.
- Manufacture of Hydraulic Hoses.
- Assisting tradespeople in assembling hydraulic components and general duties.
- Ability to work in a team environment as well as unsupervised.
- Operating a forklift.
- General workshop housekeeping.
- Positive attitude & Punctual.

Monday - Thursday 7am-3:30pm Friday 7am-1pm

Youth Links

29th January 2024

LIKE us on
Apprenticeship



Mobile Plant Apprenticeship - RUS Mining Services

What you'll be doing...

You will complete a **III Mobile Plant Technology** over 4 years through a combination of formal training with a Registered Training Organisation (RTO) and practical on-the-job experience.

Throughout your formal training and practical experience in the workplace, you will have the opportunity to:

- Contribute to the overhaul and rebuilding of Diesel vehicles
- Participate in diesel engine and transmission exchange
- Collaborate with tradesmen to ensure timely project completion and uphold high-quality standard

What you'll bring to the table...

To be successful in this role, you'll need to meet the following selection criteria:

- Ability to work in a team environment;
- Commitment to full term of the apprenticeship and study requirements;
- Willingness to learn and develop new skills and knowledge;
- Demonstrated interest/passion in the trade;
- Strong verbal and written communication and interpersonal skills;
- Strong mechanical aptitude;

About HVTC Group

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During your apprenticeship, you'll be employed by HVTC Group and will have the opportunity to work directly with our Host Employer, **RUS Mining Services**. We'll provide you with ongoing mentoring and support to help you achieve your career goals and unleash your true potential.

What's in it for me?

Being a HVTC apprentice opens the door to working for industry leaders via our key connections with major local employers. Our network of Host Employers means we can offer rotations to ensure you can fulfil your education and training requirements; become qualified without getting yourself into debt and actually earn an income!

Throughout your apprenticeship, you'll also be able to take advantage of our exclusive employee benefits such as coaching and mentoring, safety training, discounted health benefits, rewards and counselling.

How to apply

To apply for this role, click the 'Apply for this job' button and then follow the steps to complete your application. You can also apply online at www.hvtc.com.au by clicking on 'Vacancies' and selecting the relevant position, then the 'Apply Online' button at the top of the page.

All applications require a resume and cover letter outlining your suitability to the traineeship.

Applications close 26th January 2024

Youth Links

29th January 2024

LIKE us on
Apprenticeship



Windscreen Fitter Apprenticeship

O'Brien Glass have an exciting opportunity for you to begin your new career within the Auto Glass industry by joining our Lambton Service Centre as an Apprentice Windscreen Fitter!

If you love delivering a first-class customer experience, want to receive supportive on the job training and receive a full qualification, then this is the right role for you!

We are looking for hands on, customer experience champions to join our team ASAP!

What you'll be doing:

- Undergo the O'Brien Cert III in Automotive Glazing through our O'Brien® Auto Technician Skills Development Program
- Participate in the O'Brien® Auto Technician Skills Development Program.
- This program is designed to develop Auto Technician capabilities to the level required to repair and replace glass on any type of motor vehicle to Australian standards.
- Learn how to complete windscreen re-calibrations for Advanced Driver Assistance Systems (ADAS)
- Undertake glass chip repairs
- Deliver an excellent experience to our customers
- Deliver the service in a professional and timely manner

What we are looking for:

- Must be comfortable dealing with customers face to face and keeping them engaged
- Have a true passion for delivering customer service excellence
- **MUST be able to drive Automatic and Manual vehicles!**
- Reliable, positive attitude and willingness to learn the trade
- Retail or automotive knowledge or experience is an advantage but not required.
- Exceptional interpersonal skills with a reputation for positively engaging and influencing others
- Strong attention to detail and accuracy
- A high level of self-awareness and desire for ongoing personal development
- Desire to succeed, with an energetic and enthusiastic approach.
- Demonstrates a commitment to achieve results and is positive in times of pressure.
- Good organisational & time management skills with the ability to prioritise conflicting tasks.
- Employees who are looking for long term career opportunities!

The Perks:

- Flexible rostering with options for penalties and overtime
- Ongoing incentive programs and recognition
- Ongoing learning and development during and after your Apprenticeship
- Supportive team members and management
- Tools and uniform provided

Realise your potential and build a great career with O'Brien and Apply today!

29th January 2024

LIKE us on



Apprenticeship

Fabrication Apprenticeship - Instalair

You will complete a [Certificate III Fabrication](#) over 4 years through a combination of formal training with a Registered Training Organisation (RTO) and practical on-the-job experience.

Throughout your formal training and practical experience in the workplace, you will have the opportunity to:

Fabrication

- Perform planned maintenance repairs of fabrication equipment;
- Mark out jobs, set up machines, prepare materials, tools and fixtures for fabricating;
- Assist in the welding, cutting and marking of fabrication sheets
- Operate and maintain machinery such as welders, guillotines, presses, plate rolls, and other required equipment
- Assist in maintaining a clean and organized work environment
- Collaborate with team members to meet project deadlines and quality standards

What you'll bring to the table... To be successful in this role, you'll need to meet the following selection criteria:

- Ability to work in a team environment;
- Commitment to full term of the apprenticeship and study requirements;
- Willingness to learn and develop new skills and knowledge;
- Demonstrated interest/passion in the trade;
- Strong verbal and written communication and interpersonal skills;
- Strong mechanical aptitude;
- A current driver's licence (provisional licence accepted);
- Access to reliable transport.
- White card or willingness to obtain

About HVTC Group

HVTC Group is an expert in the employment and training of apprentices and trainees. We believe skills change lives and that apprenticeships and traineeships can open doors to incredible careers. This is why we partner with businesses to match the right person with the right career.

During your apprenticeship, you'll be employed by HVTC Group and will have the opportunity to work directly with our Host Employer, **Instalair**. We'll provide you with ongoing mentoring and support to help you achieve your career goals and unleash your true potential. **What's in it for me?**

Being a HVTC apprentice opens the door to working for industry leaders via our key connections with major local employers. Our network of Host Employers means we can offer rotations to ensure you can fulfil your education and training requirements; become qualified without getting yourself into debt and actually earn an income!

Throughout your apprenticeship, you'll also be able to take advantage of our exclusive employee benefits such as coaching and mentoring, safety training, discounted health benefits, rewards and counselling.

out forms, interviews, or completing online tests), please contact your recruitment representative on [1800 247 864](tel:1800247864). We are happy to provide any necessary reasonable adjustments or assistance you may need. Please do not hesitate to ask for any help. We look forward to hearing from you. **Applications close 2nd February 2024**

29th January 2024

LIKE us on



Apprenticeship

Apprentice Boilermaker - First Year

Engineering Fabricators Newcastle (EFN) is a family owned fabrication company specialising in structural steel fabrication, structural steel installation, shop detailing and 3D modelling for the commercial, industrial, retail, and residential sectors across Sydney, Central Coast, Hunter Valley, Mid North Coast and beyond.

The role

We are looking for a keen committed individual with a strong work ethic to start their Apprenticeship training with us.

Essential Criteria:

- Mechanically Minded with a high attention to detail
- Genuine interest in Engineering & Fabrication trades
- Strong verbal and written communication skills
- Proven ability to solve problems and work to deadlines
- Be able to work as part of a team and work autonomously
- Exceptional commitment to workplace safety and product quality
- Demonstrated ability using hand tools

Preferred but not essential:

- Current driver's licence and reliable transport
- Forklift ticket
- Industry White Card

This a full-time position available within our Warabrook workshop. As an Equal Opportunity Employer, we strive to create an inclusive environment for all our employees.

If you have a great work ethic, a strong quality focus and are eager to work with a well-established and respected fabrication business, please apply online via seek attaching a copy of your resume or, forward any questions to:

kris@efnewcastle.com.au

Please note the successful applicant will be required to complete an aptitude test and a pre-employment medical.

If you are a recent school leaver please provide a copy of your school report.



Landscape Apprenticeships - Newcastle, NSW

You know that feeling you get when you stand back and look at something you just finished? Imagine feeling that every day. We are currently on the search for new apprentices to join our growing business. Our award-winning maintenance team works on some pretty iconic sites that will put you ahead of the pack in your career

So, what duties can you expect to do in your apprenticeship?

- Working on iconic sites in the Newcastle region (multiple different sites in different suburbs, close to home)
- Pruning
- Working in a high learning environment (Hands on)
- Trimming
- High end Horticultural Gardening
- Weeding
- Chemical application
- Maintenance based tasks across commercial sites.
- Flora identification
- Tafe days
- Working within a team

What are we looking for?

- Someone with a genuine interest in getting trade qualified.
- You will be the face of our business on site for our clients.
- An interest in pursuing a career in the Landscape/Horticulture Industry.
- Someone that wants a career with many great opportunities for advancement within our business.

What will you need?

- Construction Induction - White Card
- Driver's licence and own transport. Or ability to Get to site.
- National Police Check or willing to obtain one.
- Working with Children Check, or willing to obtain one.

What we can we do for you?

- Top training from some of the best in the industry
 - Working on sites that others don't have the opportunity to
 - Getting paid, while having a fulltime job and getting trade qualified
 - Great work culture that will make you feel like one of the team on day one.
- Opportunities for career progression and continual development post apprenticeship

Youth Links

29th January 2024

LIKE us on
Apprenticeship



Apprenticeships Field Consultant

MEGT is committed to being an Equal Opportunity Employer and Child Safe Organisation. We have a culture that values safety, diversity, and inclusion and encourage all applicants, including minorities, genders, protected veterans, First Nations People and individuals with disability to find their ME at MEGT. You can read more about MEGT and our commitment to creating an inclusive workplace here <https://www.megt.com.au/about-us>

At MEGT, we understand the importance of work life balance and offer meaningful benefits to support you and your career at MEGT:

- Flexible, hybrid and remote working arrangements
- Fully maintained company car
- We offer 14 weeks paid parental leave and continued support through our partnership with Circle In
- Generous leave entitlements including 3 days paid close down leave over Christmas
- Opportunity to buy additional annual leave or cash out annual leave
- Access to salary packaging options
- Inclusive, supported and continuous growth development through study support
- Employee Assistance Program for staff and family members
- Retail and entertainment discounts across leading brands
- Pro-rata long service leave after seven years

Based from our office in Lambton (Newcastle), this is your opportunity to work for our Apprenticeship Network Provider (ANP) Division, Australia's largest and only national ANP.

The Apprenticeships Field Consultant (AFC) is a multifaceted autonomous role, with the primary task of signing up apprentices and trainees into their National Training Contract with their new employer, as well as educating both parties about the supports and incentives available to them.

This extremely rewarding role is centred around relationship management and business development, with various stakeholders and customers, to facilitate the undertaking of a National Training Contract between employers and Australian Apprentices. One of MEGT's core values is Collaboration, a skill that is key to this role. You will be an ambitious, positive, self-starter with a passion for building and maintaining key relationships within the community including:

- Proven account management or business development experience
- Excellent customer service and administration skills
- Capability to work autonomously, acting with trust and integrity
- Strong self-discipline to effectively plan your schedule with limited supervision
- Demonstrated ability to meet KPI's and balance short term gains with long term considerations

Youth Links

29th January 2024

LIKE us on
Apprenticeship



Mechanical Apprentice (Fitter)

We are seeking Apprentices to join our teams with a start date from Early 2024. This is a limited opportunity to gain trade skills within our steel industry, which has over 100 years of continuous history here in Newcastle. Begin your career with **InfraBuild** and help us to continue this vital history.

Trade apprenticeships available:

- **Mechanical (Fitter)**

Our Apprenticeship Program creates a balance between working and studying so when you are not at TAFE learning the technicalities of your trade, you will be onsite putting what you've learnt into practice with heavy machinery and equipment. Our Apprenticeship Program will allow you to learn across our different businesses and departments, learning from experts in the Industry.

You will be challenged, but you find it's the best way to develop and learn. During the program, you'll be able to draw upon the experience of your team and be mentored by experienced tradespersons and engineers to ensure your career starts in the best way possible.

It's an opportunity to join an ever-changing business which is deeply enshrined in the history of the iconic Newcastle steel Industry.

About your YOU

We are looking for motivated, hands-on, logical thinkers who will step up and resolve problems. Initiative and commitment matter. Understanding that finishing what you start and taking personal responsibility for your work will take you a long way... and where successful in application, that we will provide you support to help you travel the rest of the way.

We are looking for motivated, hands-on, logical thinkers who will step up and resolve problems. Initiative and commitment matter. As an **InfraBuild** Apprentice you will be:

- a minimum of 16 years of age and have successfully completed year 10
- safety focused
- ready to soak up the knowledge of our specialists with your exceptional listening skills
- team orientated and able to get along with everyone
- mechanically minded, with a process orientated approach
- able to travel to and from site daily for assigned shifts and to TAFE as required

Your application should include:

- a resume
 - a cover letter to tell us about yourself and why you are applying
 - why you are the right person for this opportunity
- other relevant documents (ie. evidence of your highest education level and course certificates)

29th January 2024

LIKE us on



Apprenticeship

Stonemasonry Apprentice

Vivid Stoneworks are seeking passionate individuals to join our team as we are a rapidly growing business.

Stonemasonry Apprentice.

We are seeking new staff who are hard working, willing and inspired to learn.

Must have a current drivers licence.

On the job training provided.

This is a full time position; Monday to Thursday
6:30am-4:30pm

Tafe to be completed in Sydney.

Interviews will be conducted ASAP with an immediate start available for the successful applicants..

If this sounds like the job for you please forward us your resume to sales@vividstoneworks.com.au we would love to hear from you.

Apprentice Chef

is offering an opportunity for an Apprentice Chef Certificate 4.

We seek an individual who are serious about food and learning with a passion for the industry and working in a successful commercial kitchen.

Enthusiasm for food, punctuality, work ethic and respect is essential for you to be a successful team member and becoming a quality chef and respected industry professional.

You will be self motivated and dedicated to your work and your TAFE learning as a part of achieving your Trade Certificate as a Chef.

If you want to surround yourself with a dedicated team and be proud of where you work, this is a fantastic opportunity for you.

Apprentice Air Conditioning and Refrigeration Mechanic 1,2,3 or 4th year.

We are a small business with high work standards at the same time appreciating a good work environment.

Qualifications & experience

Applicants must be hard working and have a can do attitude.

- Applicants must be able to listen to direction
- Applicants must be able to think and work through problems

Tasks & responsibilities

Installation, service and maintenance of residential and commercial air conditioning systems. You will learn all aspects of the air conditioning trade from installing through to fault finding and diagnosing.

- Install, service and maintain refrigeration equipment
- Electrical work also undertaken

Benefits

You will learn skills at a highly respected company with high work standards.

- You will get to learn both installation practices and fault finding/diagnosing systems.

29th January 2024

LIKE us on



Apprenticeship

Sheet Metal Apprentice

You will continue to complete a [Certificate III Engineering Fabrication](#) through a combination of formal training with a Registered Training Organisation (RTO) and practical on-the-job experience with Host Employer, Metal Shop Technics.

Throughout your formal training and practical experience in the workplace, you will have the opportunity to:

- Assist in the fabrication and production of custom metal products.
- Learning and operating various machinery and tools used in metal bending, rolling, and forming processes.
- Assist in the measurement, cutting, and preparation of metal materials.
- Collaborating with the team to ensure accurate and precise fabrication according to customer specifications.
- Participating in quality control processes to ensure the highest standards of craftsmanship.
- Maintaining a safe and clean work environment.

The successful applicant

To be successful in this role, you will need to possess the following capabilities and knowledge:

- Strong interest in engineering, metalworking, and fabrication.
- Basic understanding of mathematics and measurements.
- Excellent attention to detail and a commitment to precision.
- Strong work ethic, reliability, and ability to follow instructions.
- Ability to work effectively both independently and as part of a team.
- Willingness to learn and develop new skills.
- Safety-conscious mindset.
- Ability to undertake a Pre-Employment Medical including Audiometry, Spirometry, and a drug and alcohol screen

About HVTC Group

HVTC Group is an expert in the employment and training of apprentices and trainees. We believe skills change lives and that apprenticeships and traineeships can open doors to incredible careers. This is why we partner with businesses to match the right person with the right career.

During your apprenticeship, you'll be employed by HVTC Group and will have the opportunity to work directly with our Host Employer, Metal Shop Technics. We'll provide you with ongoing mentoring and support to help you achieve your career goals and unleash your true potential.

What's in it for me?

Being a HVTC apprentice opens the door to working for industry leaders via our key connections with major local employers. Our network of Host Employers means we can offer rotations to ensure you can fulfil your education and training requirements; become qualified without getting yourself into debt and actually earn an income!

Throughout your apprenticeship, you'll also be able to take advantage of our exclusive employee benefits such as coaching and mentoring, safety training, discounted health benefits, rewards and counselling.

How to apply

To apply for this role, click the 'Apply for this job' button and then follow the steps to complete your application. You can also apply online at www.hvtc.com.au by clicking on 'Vacancies' and selecting the relevant position, then the 'Apply Online' button at the top of the page.



Apprentice Groundsperson / Greenkeeper

Minor Hotels is an international hotel owner, operator and investor, currently with a diverse portfolio of over 530 properties. Through our Anantara, Avani, Elewana, Oaks, NH Hotels, NH Collection, nhow and TIVOLI properties, Minor Hotels operates in 50+ countries across Asia Pacific, the Middle East, Africa, the Indian Ocean, Europe and South America. Minor Hotels AU & NZ is a proud leader in strata titled accommodation management with numerous Hotels, Resorts and Residential Apartment buildings throughout Australia and New Zealand.

Job Description

We are currently seeking full-time Apprentice Groundsperson / Greenkeepers to join our hard working maintenance team at Oaks Cypress Lakes Resort and Elysia Wellness Retreat.

You will focus on assisting in the development and maintenance of the golf course and surrounding areas. Duties may include (but are not limited to) mowing, weeding, fertilising, irrigation, watering duties and operation of equipment.

Your key responsibilities and duties include:

- Your number one priority will be to maintain the high standard of presentation at the property and its surrounding areas, including: golf course, gardens, lawns, pool areas, and other common areas;
- Undertake grounds care including; mowing, fertilising, and gardening.
- Assist in Irrigation system maintenance and management
- Carry out the maintenance of all tools and equipment (unless tradespersons are required)
- Assist in caring and servicing the pool and spa areas;
- Be vigilant for hazards and risks within the workplace that could cause harm and report accordingly; and
- Build & maintain professional and courteous relationships with guests, co-workers and management.

Qualifications

You would be undertaking a 4-year Apprenticeship (or earlier, dependent on competency) and once completed would have a Certificate III in Sports Turf Management.

- Exceptional communication, management and leadership skills

Additional Information

Join our positive and vibrant team and be rewarded with these team benefits:

- 50% discounts on accommodation across all Minor Hotel brands in AUS and NZ
- Discount when you visit any of our restaurants, cafes, bars and wellness retreats
- Discounts on 530 Minor hotels and F&B outlets across the globe
- Hundreds of discount savings and earn cashback at your favourite retailers
- 50% off The Coffee Club VIP membership
- Furniture, Australia Zoo, Medibank insurance discounts
- Secondments and promotion opportunities across Minor Hotel globally
- Career progression & education assistance
- Additional paid leave including Birthday, Vaccine and Study leave
- Wellbeing programs (Uprise)
- Reward & Recognition programs
- Team member referral program
- Uniform provided

Laundry allowance for some roles*

Youth Links

29th January 2024

LIKE us on
Apprenticeship



Air Conditioning - Service Technicians, Commercial Installers, Apprentices

Service Technician:

- Being responsible for the service and maintenance of HVAC equipment across several commercial / mining sites.
- Servicing and maintaining Air conditioning systems,
- Training for continuous development of skills
- Fault finding and problem solving
- Working within a team environment
- Focused on providing a high level of service and client satisfaction

Commercial Installer:

- Leading an installation crew
- Understanding site plans and mechanical plans
- Training for continuous development of skills
- Fault finding and problem solving
- Installation of new Air conditioning and refrigeration equipment
- Working collaboratively within a team to deliver multiple projects
- Focused on providing a high level of service and client satisfaction

Prioritise tasks to meet specific targets and deadlines

Apprentice:

- Training for continuous development of skills
- Fault finding and problem solving
- Installation of new A/C and refrigeration equipment

Working collaboratively within a team.

About you:

The successful candidate will have:

- Strong communication skills and attention to detail
- Ability to work autonomously and take pride in work
- ARTICK refrigeration handling licence (Excluding apprentices)
- Certificate III in air conditioning and refrigeration (Excluding apprentices)
- Supervisor's licence (Excluding apprentices)

What's in it for You?

- Attractive salary
- Maintained company vehicle and phone
- Full-time hours (Overtime when required)
- Supportive and friendly work environment
- Great team environment
- Company social events and team building/bonding

Join us and be part of a locally owned, growing business in the Hunter Region.



Condition Monitoring Technician Traineeship

Bureau Veritas is a global leader in Testing, Inspection and Certification services. Founded in 1828, the group has in excess of 82,000 employees in 1,400 sites located in 140 countries. In the Pacific Zone, our Asset Integrity and Reliability Services business provides these services to our clients throughout the lifecycle of their asset, whether it be for large-scale resource projects or to established industrial facilities. Joining our team means joining a company that values innovation, collaboration, and professional growth

We want motivated and enthusiastic school leavers and graduates to join our Condition Monitoring Technician Traineeship Program in 2024. You will gain practical 'in field' experience in Condition Monitoring methodologies, whilst undertaking studies in Engineering at Certificate (first 12 months) or Advanced Diploma (where required) levels.

Trainees that successfully complete the Certificate III and meet the technical and non-technical requirements have the opportunity to complete an Advanced Diploma of Engineering (Mechanical) and advanced Condition Monitoring qualifications. This will then enable you to work by yourself as a Condition Monitoring Technician within our business.

All qualifications and training expenses are fully funded by Bureau Veritas.

Ideally you will have previous experience and/or the following skillsets:

- Year 12 and pass marks in Maths, English and Science;
- Commenced a mechanical trade certification
- Mechanical aptitude or an interest in how mechanical things work
- A "can do" attitude and a willingness to travel and work flexible hours

The benefits

Our trainees have the great opportunity to earn while they learn by working with experienced technicians in the field. Trainees in Bureau Veritas earn a 1st year base salary of 43K but potential with OT to earn an average annual salary of \$70,000 incl. overtime after their first year.

In addition to working alongside our Engineering experts which allow you to gain hands on training and experience, you will have access to a variety of our employee benefits, such as:

- Fantastic Training and Development opportunities; an annual review to plan your career development.
- Free access to our Employee Assistance Program supported by Lifework's
- Discounted Health Insurance with Bupa
- Support from a progressive and experienced management team
- Exposure to a variety of interesting and challenging work environments

Bureau Veritas are committed to providing a work environment in which everyone is included, treated fairly and with respect. We are an Equal Opportunity employer and we encourage applications from women and Indigenous people.



Paid Traineeship Newcastle - Connecting First Nations to Telco

Nbn is seeking to attract more First Nations to our ACCOM award winning Customer Field Technician Traineeship Program to promote the right capability and to increase cultural equality and increase the diversity of our operations teams, for the benefit of our workforce, customers, and communities. [27]

We have created roles for First People to join **nbn** and maintain the network on country for the benefit of our customers in community. Apply for a Traineeship with nbn today and you could be starting your career with us, learning on the job while you get **paid**.

As a Trainee Customer Field Technician, you will:

- Work in the field helping to connect customers to the internet
- Be employed on a **permanent full-time** basis with leave entitlements
- Work towards a Cert III in Telecommunications Technology over the 12-month traineeship
- Be supported by experts in the field to complete your traineeship, learning how to be a Customer Field Technician
- An **award-winning** traineeship program where you will get paid well while you learn
- Working primarily in the field, learning on the job alongside our many experts
- Achieving a nationally recognised qualification, **paid** for by nbn
- Embarking on a versatile and valuable career steppingstone
- An nbn work vehicle and all the tools and safety equipment you need
- Being part of an inclusive work culture that prioritises balance and wellbeing, and
- 18 weeks of paid parental leave

You'll experience a diverse and dynamic working environment where no two days out in the field are alike. Supported by our dedicated and caring managers and skilled, experienced, and collaborative colleagues you will build your skills and confidence. Whether you're out in the network performing inspections or maintenance, diagnosing, and resolving faults, to providing the best service, or connecting more homes and businesses to high-speed fibre.

A bit about you

To get the most out of this traineeship, you'll likely have an inquisitive mind and an eagerness to learn, a positive attitude and a driver's license. A passion for customer service and, an appetite for working independently and at pace will set you up for even more success. We'll support you with developing your skills and will provide the training and guidance you need on the job in a safe, supportive, and flexible environment while you get paid.

A more inclusive working world

nbn is committed to an inclusive, flexible, and supportive workplace where everyone can feel heard, valued, and respected. We believe diverse perspectives are the key to unlocking greater outcomes and encourage applications from people of all ages, nationalities, abilities, and cultures. That's why we have a Reconciliation Action Plan, Accessibility & Inclusion Plan, offer 18 weeks of paid parental leave, are a Pride in Diversity Gold Employer for two years running, and have active employee-led diversity pillars. [Click here to see our list of employee benefits](#) and why we're recognised as a WORK180 Endorsed Employer for Women.

We champion equal opportunities for all employees. If you have any requests or accessibility requirements throughout the expression of interest process, please advise us at the time of connection and we will adjust to meet your needs.

As part of nbn's commitment to flexibility, we're open to discussing part-time opportunities within the traineeship program with you.



Junior Traineeship - Entry level - Customer Service Representative

We are the largest safety supply chain compliance provider globally. With our global reach, this is not your ordinary team or opportunity.

Ideal candidates are recent year 10-12 graduates. Work completed will apply towards a Cert 3 in ICT or Business. This role falls under the Miscellaneous award with wages set accordingly.

Our team is growing with our business

We know we've got the world's-best tech. Now our supplier success team are open to offering recent school leavers the opportunity to commence their careers in customer service. The purpose of this role is to ensure our clients achieve their workforce management objectives within our software.

Our teams are motivated, collaborative, and passionate about delivering high-quality service. So, we're specifically looking for those who have a "glass is half full" attitude. As a key member of our service team, we will guide you to support the company's customer success strategies, building strong relationships with customers and collaborate with cross-functional teams internally to deliver consistently excellent customer experiences.

We're looking for enthusiastic individuals that pride themselves on good quality service and are willing to go the extra mile for our clients. Very little experience is required as this opportunity is an entry level role for those that are commencing their careers.

Our Supplier Success team have clear objectives, we will teach you to:

- Take ownership of relationship with clients, which includes supporting on-boarding, implementation, training, increasing adoption, ensuring retention, and high levels of customer satisfaction
- Be a trusted advisor to support client relationships to help drive continued value of our products and services
- Communicate effectively with internal stakeholders to understand customer needs, maximise retention and growth, and communicate learnings
- Maintain existing customer success metrics and data as directed

In this role you will working towards being responsible for the successful service support of our Workforce Management solution to our customers in Australia, and New Zealand.

Our shifts are between 7am – 7pm (Monday to Friday) with a need to be flexible across these rostered shifts. Once trained and confident; there may be options to work a hybrid model (in office and working from home) as well as shifts such as Afternoon/ Night shifts if you prefer.

Comfortable using a computer.

- A positive mindset, and an eagerness to learn!
- Good verbal and written communication.
- A problem solving mindset
- Willingness to be an active team player, self-starter, and multitasker who can quickly adjust priorities

Stage 2: Invited to complete Avetta Assessment Centre – workplace profiling (Online).

Stage 3: Shortlisted candidates digital/online interview.

Stage 4: Face to face interviews in our Newcastle office.

Stage 5: Reference checks **Stage 6:** Welcome to the team

Youth Links

29th January 2024

LIKE us on
Traineeship



Certificate III Traineeship

Merindah Children's Centre, Wallsend is a community based not for profit preschool and early learning centre. We are seeking an enthusiastic, reliable and happy Certificate III trainee who wants to learn to become a professional educator. Our centre is an Exceeding Rated service with a commitment to maintaining high quality standards across all 7 Quality Areas and upholding Child Safe Standards across our service.

Trainee position: Certificate 3 in Early Childhood Education and Care

Hours: 5 days per week (38 hours) commencing February to March 2024

Essential Criteria

- Eligible to enter into a traineeship with no other Certificate 3 or higher qualification
- Minimum 17 years old
- Is dedicated, has a 'can do' attitude with a positive disposition and oozes initiative
- Proven ability to work within a team
- Genuine Interest in a career in Early Childhood.
- Agrees to be and stay fully immunised and have evidence of immunity as recommended by NSW Health
- Above award conditions
- WWC check applies for any applicants over 18.

The traineeship will be for a term of 18 months however we will consider early release after 12 months if all course requirements are fulfilled.

Applications MUST include an application letter addressing all criteria, a resume with 2 contactable referees to resumes@merindah.org.au or on SEEK.

Closing Date: Monday 19th February 2024 at 9am or until filled

Interviews will be held progressively until filled.

Applicants from previous advertisements will be considered and may reapply.

You will be contacted if you are successful in being selected for an interview.

Visit our website for more information about us at <http://www.merindah.org.au> or Merindah Children's Centre Public Facebook page.

Business Administration Traineeship

You will complete a **Certificate III Business Administration** over 12 months through a combination of formal training and on-the-job experience with your Host Employer.

This unique combination of formal education and work experience will give you the opportunity to:

- Greet and handle customers' enquiries via phone, email and face to face
- Open and send mail as well as ordering office stationery supplies
- General administrative duties ad hoc, inclusive of mail, filing and data entry
- Work on computers to use various software tools to assist with the business operations
- Carry out other duties that are within the limits of trainee skills, competence and ability as required

What you'll bring to the table...

To make the most of this opportunity you will:

- Possess an honest and empathetic disposition
- Have the ability communicate clearly and effectively
- Be seeking a career within the reception industry
- Show the ability to remain calm when working in a fast paced environment
- Be committed to your formal and 'on the job' training
- Experience using technology (computers/telephones/software packages)
- Experience in Microsoft Office based products i.e. Excel and Word
- Have a can-do attitude and be an enthusiastic learner

Who you'll be working with...

HVTC Group is an expert in the employment and training of apprentices and trainees. We believe skills change lives and that apprenticeships and traineeships can open doors to incredible careers. This is why we partner with businesses to match the right person with the right career.

During your traineeship, you'll be employed by us, while completing on-the-job training with our Host Employer, **Clements Air Conditioning**. We'll provide you with on-going mentoring and support to help you achieve your career goals and unleash your true potential. So, what are you waiting for?!



Warehousing Trainee

HunterNet Career Connections, in partnership with our host company are seeking a Warehousing Trainee to join the team in Thornton. This is an exciting opportunity for a school leaver or someone looking for a career change to complete the Certificate III Supply Chain Operations over 24 months whilst working full-time.

What's in it for you?

- A full-time job with paid study time
- Gain a nationally recognised qualification
- One on one mentoring and support
- Initial training contract with long term career opportunities

The duties of this role include, but are not limited to:

- Receiving stock and dispatching goods
- Processing sales orders
- Pick and pack orders
- Inventory control and stocktaking inventory
- Safe operation a forklift and overhead crane operation
- Update of ERP (enterprise resource planning) system
- Data entry
- Liase with couriers and on occasion perform deliveries themselves
- Always follow and apply safe working procedures and practices including the completion of safety documentation

What we're looking for:

- Must be an Australian Citizen or Permanent Resident
- Must be able to complete a pre-employment medical and drug & alcohol testing
- Must be physically fit as this role includes unloading vehicles and packing orders
- Self-motivated and reliable
- Ability to work independently
- Experience and knowledge of Microsoft Office Suite
- Commitment to the full term of the traineeship and study requirements
- Driver's licence and reliable transport

HunterNet Career Connections engages apprentices and trainees on behalf of employers, with the aim of achieving high quality outcomes through a partnership approach.

HunterNet Career Connections is committed to a culturally diverse workforce and all applicants will receive consideration for employment without regards to any other characteristic protected by law. Aboriginal and Torres Strait Islander peoples, and minority groups are encouraged to apply.



Certificate IV Business Traineeship

You will complete a **Certificate IV in Business** over 24 months through a combination of formal training with a Registered Training Organisation (RTO) and practical on-the-job experience with your Host Employer, **RUS Mining**.

Throughout your formal training and practical experience in the workplace, you will have the opportunity to:

- Provide high quality customer service to internal and external stakeholders via telephone, in person, online and in writing.
- Provide general administrative support to the team such as data entry, records management, printing, preparing correspondence and conference tasks with the opportunity to assist with system implementation.
- Use technologies such as computers, computer software, photocopiers and phones to carry out duties
- Assist in general administration duties that are within the limits of the skills, competence and ability of a trainee

The successful applicant

To be successful in this role, you will need to possess the following capabilities and knowledge:

- Commitment to both on and off the job training
- Demonstrated interest and passion for the Administration industry
- Positive attitude and willingness to learn and develop new skills and knowledge
- Strong interpersonal, verbal and written communication skills
- Strong organisational skills and the ability to multitask in a busy environment
- Ability to work in a team environment and positively contribute to team goals

About HVTC Group

HVTC Group is an expert in the employment and training of apprentices and trainees. We believe skills change lives and that apprenticeships and traineeships can open doors to incredible careers. This is why we partner with businesses to match the right person with the right career.

During your traineeship, you'll be employed by HVTC Group and will have the opportunity to work directly with our Host Employer, **RUS Mining**. We'll provide you with ongoing mentoring and support to help you achieve your career goals and unleash your true potential.

What's in it for me?

Being a HVTC trainee opens the door to working for industry leaders via our key connections with major local employers. Our network of Host Employers means we can offer rotations to ensure you can fulfil your education and training requirements; become qualified without getting yourself into debt and actually earn an income!

Throughout your apprenticeship, you'll also be able to take advantage of our exclusive employee benefits such as coaching and mentoring, safety training, discounted health benefits, rewards and counselling.

To apply for this role, click the 'Apply for this job' button and then follow the steps to complete your application. You can also apply online at www.hvtc.com.au by clicking on 'Vacancies' and selecting the relevant position, then the 'Apply Online' button at the top of the page.

All applications require a resume and cover letter outlining your suitability to the traineeship.

Applications close 16th February 2024



Store person - Warehouse Operations Trainee

You will continue to complete a Certificate III Supply Chain Operations through a combination of formal training with a Registered Training Organisation (RTO) and practical on-the-job experience with Host Employer, Alstra Lighting.

Throughout your formal training and practical experience in the workplace, you will have the opportunity to:

- Review orders
- Picking/packing orders
- Dispatching orders and organising couriers
- Liaising with customers where necessary
- Assist in general duties that are within the limits of the skills, competence and ability of a trainee.

The successful applicant

To be successful in this role, you will need to possess the following capabilities and knowledge:

- Commitment to both on and off the job training
- Be reliable and honest
- Have good organisational skills

Mandatory requirements

- Current drivers licence (P1 or above), or close to obtaining

About HVTC Group

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During your traineeship, you'll be employed by HVTC Group and will have the opportunity to work directly with our Host Employer, Alstra Lighting. We'll provide you with ongoing mentoring and support to help you achieve your career goals and unleash your true potential.

What's in it for me?

Being a HVTC trainee opens the door to working for industry leaders via our key connections with major local employers. Our network of Host Employers means we can offer rotations to ensure you can fulfil your education and training requirements; become qualified without getting yourself into debt and actually earn an income!

Throughout your trainee, you'll also be able to take advantage of our exclusive employee benefits such as coaching and mentoring, safety training, discounted health benefits, rewards and counselling.



Certificate III Traineeship & Cert III/Diploma in Early Childhood Education

CERT III/DIPLOMA IN CHILDRENS SERVICES- START NOVEMBER/DECEMBER 2023

A fantastic opportunity exists for a experienced, proactive and enthusiastic Cert III/Diploma qualified Early Childhood Educator to join our team on a permanent full-time basis (38 HRS), over 5 days per week.

As an Early Childhood Educator, you will both design and implement appropriate developmental programs for individual children that are emergent, as well as being in line with the children's individual strengths and interests.

As an Educator you will be required to respond to children's strengths, interests and needs by assisting in implementing and providing a diverse, stimulating, and inclusive program. You will be responsible for engaging children in meaningful learning opportunities and be reliable and confident in your abilities. The role requires you to build and maintain professional and positive relationships with families of the service while developing collaborative relationships with all staff in the service based on respect, trust and honesty.

You will assess the abilities of individual children and the group dynamics to ensure daily experiences enhance the children's development.

In accordance with current industry standards and reflective of the Early Years Learning Framework and National Quality Framework, you will assess and record children's voices development, learning and thinking using a variety of documentation methods.

Appletree Early Education & Preschool are looking for a special candidate to join our wonderful team at Barnsley. Full time position , 38 hours per week.

School leavers this is the perfect opportunity to secure employment now, to start after your HSC, however mature aged are encouraged to apply.

If you are keen to pursue your career in the childhood industry and are friendly; happy; mature in your attitude; want to be part of a dynamic team; not afraid to get your hands dirty; have a neat and tidy appearance and possess an enthusiastic work ethic - then we would love to meet you!

As a trainee you will undertake the Certificate III in Early Education & Care course with TAFE over 18 months whilst working with us full time.

No prior qualifications needed to apply, although you must be at least 18 years old to apply. **New Government incentives are available to be paid during the course of this traineeship.**

If you would love to join our Appletree Family, send an email to Jacquie/Ashley at appletree@aapt.net.au.



Warehousing Trainee

Novaskill operates as a non-profit Group Training Organisation, collaborating with local businesses to provide a diverse array of Apprenticeships and Traineeships.

We welcome individuals ranging from students transitioning out of school to mature individuals seeking to enhance their skills or shift careers!

With a presence that spans 8 locations, our footprint extends from the vibrant Gold Coast in Queensland to the picturesque Central Coast in New South Wales. We're here to serve and support communities across these vast regions.

Novaskill is currently partnered a local business to offer a Warehousing Traineeship, including on-the-job training with ongoing mentoring and support to help you start building your career.

We're looking for those looking to start their career!

You'll be completing a nationally recognised Certificate III in Supply Chain Operations whilst gaining experience & developing relationships in the Warehousing Industry.

- Move and relocate materials safely
 - Assess the risks involved with relocating loads
 - Plan and relocate materials and goods without damage
 - Understand the chain of responsibility
 - Ensure transport activities are completed safely
 - Complete safety documentation
-
- A nationally recognised qualification at Certificate III level
 - The confidence to complete safety documentation
 - Techniques to safely lift and handle goods or materials
 - Experience reading and following instructions and procedures
 - Strong pathways to continue your studies and enhance your career opportunities

To succeed in this apprenticeship, we recommend you have –

- Commitment to working hard and giving it your all
- A reasonable level of physical fitness to undertake manual handling
- Ability to work well as part of a team
- Commitment to safety
-
- Act with honest and integrity
- Proactive approach
- Demonstrated commitment to completing your study whilst balancing working
- Have time management, attention to detail, and good communication
- Willing to work hard and complete the job



Trainee Early Childhood Educators - St Nicholas Newcastle West

St Nicholas Early Education centres provide high-quality early education services using best practice guidelines. Our goal is to facilitate each child's social, intellectual and physical development and education, in partnership with parents, carers and the local community.

We have an excellent team culture with a strong focus on collaboration, both within our team but also with children, families and the broader community. We believe supporting one another is the key to success. We offer fun, dynamic and vibrant environments for children within our care with a focus on child-lead play and learning. We encourage the ongoing professional growth and development of all our Educators and have a dedicated, experienced and supportive leadership team.

BENEFITS

As an employee of St Nicholas, you will have access to a range of benefits, including:

- Access to a growing organisation with training and future job opportunities at 11 Early Education Centres
- NSW Medium Employer of the Year Finalist 2020
- Bishop's Leave, which is three days of additional leave between Christmas and New Year annually
- Paid Parental leave
- \$1,000 staff referral bonuses (\$1,500 for eligible positions)
- Ongoing training and professional development
- Corporate benefits, including EAP, Flu injections, reduced gym membership, reduced healthcare, amongst others.

As an Early Childhood Educator, you are expected to be an active member of a team which provides high quality early childhood education and care to children. This includes:

- Developing strong relationships with children at St Nicholas
- Developing strong relationships that support and partner with families
- Implementing the policies and associated procedures of St Nicholas at all times and
- Working with other staff towards continuous improvement in all areas of St Nicholas

QUALIFICATIONS

- No prior qualifications required
- To undertake the Certificate III in Early Childhood Education and Care work based Traineeship CHC30113
- Working With Children Check verification number.

If you genuinely share our passion for Early Childhood Education we would love to hear from you! **APPLY** now.



Trainee Civil Draftsperson

- Northrop Consulting Engineers is an employee owned, multi-discipline engineering consultancy that has been established for over 45 years. We have an open management structure that embodies a diverse, inclusive and flexible workforce for all our employees.

We currently employ over 550 people across ten offices in NSW, ACT, QLD, and VIC. We are a people business that grows by creating opportunities for our people to help build the business and their career. When you join Northrop, you join a company that will support you to excel both professionally and personally.

The Role

Our Newcastle office has an exciting opportunity for two Trainee Civil Drafters to join our team. You will be part of our Civil and Environmental Team working on flooding, stormwater, sewer and road designs on urban development projects.

Working with professional and experienced teams on local, exciting and prestigious projects, you will be provided with extensive on-the-job training and mentoring. You will develop skills in the latest discipline specific Engineering technologies and gain vast experience as part of our Trainee Draftsperson Program.

Successful applicants will complete engineering studies at TAFE, usually 1 day a week, as part of an industry recognised traineeship. The other 4 days will be based in the office. Along with an industry-competitive salary, all TAFE fees will be covered for your studies.

What is Drafting and what does a Draftsperson do?

A Draftsperson produces Engineering documents. Our drawings are used to tell a story about a building, site preparation, installation procedures, materials to use and products to install, all with the aim of allowing a builder to do his job and a client's visions to come to life.

If you have an interest in Drawing, Computers, 3D Documentation, Animation, Design, Engineering, Construction, Building, and telling a story through drawings then this type of work might be for you!

The Candidate

If you have recently completed your School Certificate or HSC, or you have started your Drafting course at TAFE and have an interest in pursuing a career in drafting, your future could be at Northrop! You will have access to many opportunities within Northrop and with our support, we will help you to develop your career.

As the successful candidate you will possess:

A passion for STEM subjects, particularly Technology and Engineering.

- Computer literacy with a keen interest in technical drawing. Exposure to packages such as AutoCAD while not required, is highly desirable.
- The ability to work independently or collaboratively as part of a team.
- Enthusiasm along with a passion for the construction and engineering industry.

Strong written and verbal communication skills



Vehicle Sales Consultant - Trainee

Are you ready to embark on an exciting journey in the automotive industry? Look no further! At Kloster Mitsubishi, we're offering an incredible opportunity for a dynamic individual to join our established team. As part of the Tony White Group (TWG), one of Australia's leading automotive retail groups, we're proud to represent excellence in the industry.

Kloster Motor Group is part of the Tony White Group (TWG), one of Australia's leading automotive groups. With 50+ locations in Queensland, New South Wales, Victoria and Tasmania, TWG collectively employs over 2,500 industry professionals. While the portfolio is already extensive, TWG is set for further growth. In Newcastle/Hunter, TWG is located in Hamilton, Cardiff, Rutherford and Raymond Terrace in 17 dealerships supported by 4000+ staff.

About You:

Are you driven, enthusiastic, and eager to learn the art of new vehicle sales? If so, this role at Kloster Mitsubishi is tailor-made for you. We're seeking an individual with a background in retail or hospitality who is keen to dive into the exhilarating world of automotive sales. Join our experienced and supportive team as you embark on a journey to uncover your true potential.

What You'll Do:

- Engage with showroom visitors, creating meaningful interactions
- Address inquiries from customers via internet, phone and email
- Maintain a meticulous record of leads using our AutoPlay database
- Undertake diverse responsibilities, including vehicle handovers, test drives and yard changes

What You've Got:

- An outgoing and approachable personality
- A positive, can-do attitude that radiates enthusiasm
- A strong commitment to delivering exceptional customer service
- Effective communication skills that resonate with a diverse audience
- A natural aptitude for collaborative teamwork
- A valid Australian driver's licence

What You'll Get:

- Engage with a supportive, highly experienced team
- Uncapped commission structure, following a qualifying period
- Ongoing manufacturer and internal training
- Exciting next-gen model Triton to sell
- Access exclusive discounts on vehicle purchases, financing, servicing, and parts

Start Your Journey:

If you're ready to kickstart a rewarding career with massive potential for growth, this is your chance. As a new entrant, you'll be stepping into a world brimming with possibilities. Your journey will be guided by the mentorship and support of our experienced team members, ensuring you're equipped for success.



Trainee Mobile Hydraulic Hose Technician

This role is about giving you the skills to provide a high-quality hydraulic hose repair service to our clients. You will get to work in a role that offers loads of variety as well as opportunity to work on all sorts of mechanical gear, for all sorts of clients in all sorts of places. What's not to love!

Why join Hydraulink? Check out what our team have to say about us!

- Hydraulink values employees, we are not just a number
- Great culture (family) - supportive colleagues, team spirit, and working environment
- National brand - better than single independents
- Good career progression, work with and develop your strengths, and we promote from within

As a Trainee HSST in our Hydraulink Traineeship programme you will receive:

- A Nationally recognised certificate (Cert 2 in Engineering)
- An array of training and development opportunities via our Academy
- Coaches who set you up for success and help you every step of the way with any questions you have
- Opportunity to progress your career – whether that is moving into a more senior role or owning your own Hydraulink franchise

For more information on our Hydraulink Traineeship please check out our [Hydraulink Trainee Brochure](#).

Once you have completed our traineeship and are out on the road you will receive:

- A competitive hourly rate
- A great commission scheme to reward your extra effort
- Company provided service working vehicle to take home
- Regular performance and remuneration reviews
- A great social environment including employee conferences

About the person

We are looking for someone with:

- Ideally a qualification in an appropriate and relevant discipline such as automotive mechanics **OR** someone who is mechanically minded with a desire to learn about trouble shooting hydraulic and related mechanical engineering problems
 - The ability to also provide a professional rapid response breakdown service
 - A fantastic attitude – you will be self-motivated with a desire to succeed
 - The ability and willingness to undertake on call work
 - A willingness to build and maintain customer relationships
 - Intermediate level fluency in English (read/write/speak)
- Must be able to undertake manual handling duties, including physical lifting



Childcare Traineeship (Cert III)

Lambton Early Learning Centre is an architecturally award winning family owned and operated Centre. Lambton ELC provides a high quality educational programs in a beautiful caring, nurturing and fun environment.

This is an excellent opportunity for someone looking to complete Certificate III in Early Childhood Education and Care while gaining valuable hands on experience in a Centre that is rated as exceeding the national standards.

Applicants will need:

- Working with children's check, or willing to apply for one.
- Excellent teamwork skills.
- Great communication skills.
- Passion for childcare.
- Willing to work full-time.
- Willing to commit to a 12 month contract.

Please email a 1 page resume to Alicia:

alicia@lambtonearlylearning.com.au



Dump Truck Traineeship

Join us at Programmed Skilled Workforce for a 12-month haul truck traineeship in the Hunter Valley. Secure your entry-level role in mining with a competitive salary range of \$70,000 - \$80,000 per year, including a salary increase on completion.

Benefits:

- 12-month full-time permanent role
- Nationally recognised qualification (Certificate III in Surface Extraction Operations)
- Competitive annual salary of \$70,000 - \$80,000
- Hands-on experience and comprehensive training

About the role:

- Learn and develop skills as a trainee Dump Truck Operator
- Follow a 12.5-hour rotating roster including days, nights, and weekends (approx. 43.75 hrs a week)
- Develop essential skills for safe and efficient haul truck operation

Requirements:

- Commitment to training and program duration
- Safety-conscious mindset, adhering to established safe working practices at all times
- Team player with a positive attitude
- Valid P2 driver's license or higher
- Must be able to drive a manual vehicle
- Local residential address to facilitate work arrangements and commute
- 2 reliable work-related Supervisor references
- Clear the pre-employment Coal Services Health medical check
- Availability for Singleton office interviews
- RMS driving record may be requested

Why join us?

This is your chance to kick-start a fulfilling career in the mining industry. As a Haul Truck Operator Trainee, you will receive comprehensive training, a competitive salary, and the chance to work with a leading company in the field. Programmed Skilled Workforce is an Equal Opportunity Employer, and we encourage applications from all candidates. Note: The information provided in this job advert is accurate as of the publication date. Please verify details before applying

Who we are As one of Australia's largest employers, we work with great companies all around Australia and New Zealand to give you the best opportunities to work when and where you want to.

At Programmed, we are committed to creating a safe and inclusive environment which values and respects diverse styles, backgrounds, experiences and perspectives.

We welcome and encourage women, people of Aboriginal and Torres Strait Islander descent and people from diverse backgrounds to apply.



Business Administration Traineeship

Are you eager to kick-start your career in business administration and gain valuable hands-on experience in a dynamic and thriving environment? Look no further! We are offering an exciting opportunity for motivated individuals to undertake a Business Administration Traineeship in the Newcastle region.

Upon successful completion, you will obtain a **Certificate III in Business**.

Industries we are recruiting Business Administration Trainees for include:

- Solicitors
- Environmental
- Medical
- Construction
- Finance

Key responsibilities:

- **Drive Operational Excellence:** Take charge of day-to-day administrative tasks and office operations, playing a pivotal role in maintaining efficiency and organization.
- **Team Empowerment:** Empower your team by providing critical support in data entry, filing, and documentation, enabling them to focus on strategic initiatives.
- **Master of Time:** Be the go-to person for coordinating meetings and appointments, ensuring everyone's schedules align seamlessly.
- **Event Architect:** Craft memorable experiences by spearheading the organization of events and meticulously preparing all the essential materials.
- **Cross-functional Synergy:** Collaborate across departments, ensuring a harmonious workflow and fostering open communication, making you an integral part of our success.

Who we are looking for:

- A strong desire to learn and grow in the field of business administration.
- Excellent communication and interpersonal skills.
- Basic knowledge of Microsoft Office Suite (Word, Excel, PowerPoint).
- Organizational abilities and keen attention to detail.
- Ability to work effectively in a team and individually.
- Juniors are desirable, but we still encourage all aged candidates to apply.

What we Offer

- Comprehensive on-the-job training and mentorship by experienced professionals.
- Exposure to a wide range of administrative functions within a thriving business environment.
- Opportunity to develop essential skills and gain practical experience in business operations.
- The Potential for career progression for the right candidates.

How to Apply:

If you are ready to embark on a rewarding career journey and meet the requirements listed above, we encourage you to apply. Alternatively, please submit the following documents to recruitment@novaskill.edu.au :

- Resume
- Cover letter explaining why you are interested in this traineeship and what industry you are wanting to get into.



Childcare Traineeship - Certificate III

Are you passionate about making a positive impact on young lives? Do you enjoy creating a nurturing and supportive environment for children to learn and grow? If so, we have an exciting opportunity for you to embark on a rewarding career in childcare!

Position: Childcare Traineeship (Part-Time)

Hours: 20 hours per week

Number of Positions: Two

Location: Gloucester, NSW

Responsibilities: As a Childcare Trainee, you will have the opportunity to work alongside experienced childcare professionals to develop your skills and knowledge in providing high-quality care and education for children. Your responsibilities will include:

- Assisting in the implementation of age-appropriate learning activities.
- Supporting children in their social, emotional, and physical development.
- Maintaining a safe and clean environment for children.
- Collaborating with the team to create a positive and inclusive atmosphere.
- Engaging in continuous learning and professional development.

Requirements:

- Recent school leavers (preferred).
- Minimum age of 18 years old.
- Genuine passion for working with children.
- Strong communication and interpersonal skills.
- Ability to work effectively in a team.
- Willingness to learn and take on new challenges.
- Basic understanding of child development principles is a plus.

Benefits:

- On-the-job training and mentorship from experienced childcare professionals.
- Opportunity to gain nationally recognized qualifications in childcare.
- Supportive and inclusive work environment.
- Competitive compensation.

Flexible part-time schedule to accommodate your commitments.



First Nations Business Traineeship

Aboriginal and/or Torres Strait Islander Full-time Business Traineeship Opportunity

Do you have a passion for customer service and wanting to kick start your career as a Business Trainee? This is your chance! Gain invaluable hands-on experience whilst completing a 12 Month Traineeship and Certificate III in Business.

What will you be doing?

- Assisting customers with their enquires via phone and email.
- Processing cash transactions
- Assisting customers with the use of online applications
- ATM Maintenance
- Providing administrations support to the team.

What are we looking for?

- Identify as Aboriginal and/or Torres Strait Islander
- A well-presented team-player with excellent work ethic
- Excellent communication skills and sound computer knowledge
- Demonstrated ability in cash handling and/or customer service
- Satisfactory completion of a National Police Check

What's in it for you?

- 12 Months Full time employment
- Paid study time - Complete a Certificate III in Business
- No HECs Debt!
- Kick starts your career

What are you waiting for?

If you are enthusiastic, motivated and committed to completing a Business Traineeship, then we would love to hear from you. Apply Now!

Any further enquiries, please do not hesitate to contact Steph on stephanieanderson@megt.com.au

MEGT (Australia) Ltd is a Child Safe and Equal Opportunity employer committed to child safety and providing a work environment that values diversity and inclusion. Eligibility criteria applies for this program in relation to work rights and prior qualifications.

This is an Aboriginal and Torres Strait Islander Identified role. This is a program to improve the under-representation of Aboriginal and Torres Strait Islander people in this industry and is an equal opportunity measure under section 105 of the *Anti-Discrimination Act 1991*. Only applications from Aboriginal people and/or Torres Strait Islander people will be considered for this role.



Certificate III Trainee - Chisholm

Are you ready to embark on an exciting journey in Early Childhood Education and Care? Look no further! Tillys Play and Development Centres, a beloved family-owned business, has been a beacon of high-quality care and education for children aged birth to 12 years since 1994.

Trainee Opportunities (Certificate III ECEC) - Chisholm Centre

We're thrilled to announce openings for a passionate and eager-to-learn trainee to join our team at our Chisholm centre. As we go above and beyond regulatory requirements, you'll play a vital role in enhancing our educator-to-child ratios.

Benefits of Working with Us **5 Days a Week** - Embrace a consistent schedule of 38 hours per week.

Competitive Pay - Enjoy wages at CSE Level 1.1 (\$23.11/hour). **Learning Environment** - Learn from our dedicated educators, fostering a stimulating, positive, and inclusive setting.

Personal Growth - Thrive in a nurturing workspace that encourages both personal and professional development.

Renowned Reputation - Tillys is acclaimed in the industry for exceptional childcare and staff support.

Complimentary Uniform - Sport our stylish uniform while on the job **Study Support** - Receive dedicated off-floor time for study purposes.

Cutting-edge Resources - Utilize laptops, computers, and iPads in each room. **Monthly Incentives** - Enjoy rewards like free movie tickets and gift vouchers.

Paid Meetings - Get compensated for attending team meetings. **Support Network** - Access our Employee Assistance Program and a 20% staff discount on childcare fees.

Banking Benefits - Benefit from Westpac workplace banking perks. **Fitness Discounts** - Avail discounted gym memberships

Referral Bonuses - Refer friends and enjoy our employee referral bonus program. **Essential Requirements**

Flexible Availability - Adapt to various shift times and days. **Passion and Commitment** - Embrace a strong commitment to quality care and education.

Learning Dedication - Exhibit a drive to learn and complete your studies. **Positive Traits** - Demonstrate enthusiasm, motivation, professionalism, flexibility, and reliability.

Professional Growth - Prioritise ongoing professional development, including training programs and workshops.

Relationship Building - Form and maintain positive relationships with families, children, and fellow Educators.

Safety Check - Possess a valid Working with Children Check (don't worry, we can help you with this!).

Effective Communication - Maintain a high standard of written and verbal communication.

When applying, please include a brief cover letter explaining why pursuing a traineeship in this industry resonates with you.

Youth Links

29th January 2024

LIKE us on
Traineeship



Certificate III Trainee - Waratah 2

Are you ready to embark on an exciting journey in Early Childhood Education and Care? Look no further! Tillys Play and Development Centres, a beloved family-owned business, has been a beacon of high-quality care and education for children aged birth to 12 years since 1994.

☑ **Trainee Opportunities (Certificate III ECEC) - Chisholm Centre** ☑

We're thrilled to announce openings for a passionate and eager-to-learn trainee to join our team at our Chisholm centre. As we go above and beyond regulatory requirements, you'll play a vital role in enhancing our educator-to-child ratios.

☑ **Benefits of Working with Us** ☑ ☑ **5 Days a Week** - Embrace a consistent schedule of 38 hours per week.

☑ **Competitive Pay** - Enjoy wages at CSE Level 1.1 (\$23.11/hour). ☑ **Learning Environment** - Learn from our dedicated educators, fostering a stimulating, positive, and inclusive setting.

☑ **Personal Growth** - Thrive in a nurturing workspace that encourages both personal and professional development.

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☑ **Complimentary Uniform** - Sport our stylish uniform while on the job ☑ **Study Support** - Receive dedicated off-floor time for study purposes.

☑ **Cutting-edge Resources** - Utilize laptops, computers, and iPads in each room. ☑ **Monthly Incentives** - Enjoy rewards like free movie tickets and gift vouchers.

☑ **Paid Meetings** - Get compensated for attending team meetings. ☑ **Support Network** - Access our Employee Assistance Program and a 20% staff discount on childcare fees.

☑ **Banking Benefits** - Benefit from Westpac workplace banking perks. ☑ ☑ **Fitness Discounts** - Avail discounted gym memberships

☑ **Referral Bonuses** - Refer friends and enjoy our employee referral bonus program. ☑ **Essential Requirements** ☑

☑ **Flexible Availability** - Adapt to various shift times and days. ☑ **Passion and Commitment** - Embrace a strong commitment to quality care and education.

☑ **Learning Dedication** - Exhibit a drive to learn and complete your studies. ☑ **Positive Traits** - Demonstrate enthusiasm, motivation, professionalism, flexibility, and reliability.

☑ **Professional Growth** - Prioritise ongoing professional development, including training programs and workshops.

☑ ☑ ☑ **Relationship Building** - Form and maintain positive relationships with families, children, and fellow Educators.

☑ **Safety Check** - Possess a valid Working with Children Check (don't worry, we can help you with this!).

☑ **Effective Communication** - Maintain a high standard of written and verbal communication.

When applying, please include a brief cover letter explaining why pursuing a traineeship in this industry resonates with you.



Certificate III Trainee - Fern Bay

Are you ready to embark on an exciting journey in Early Childhood Education and Care? Look no further! Tillys Play and Development Centres, a beloved family-owned business, has been a beacon of high-quality care and education for children aged birth to 12 years since 1994.

☑ **Trainee Opportunities (Certificate III ECEC) - Chisholm Centre** ☑

We're thrilled to announce openings for a passionate and eager-to-learn trainee to join our team at our Chisholm centre. As we go above and beyond regulatory requirements, you'll play a vital role in enhancing our educator-to-child ratios.

☑ **Benefits of Working with Us** ☑ ☑ **5 Days a Week** - Embrace a consistent schedule of 38 hours per week.

☑ **Competitive Pay** - Enjoy wages at CSE Level 1.1 (\$23.11/hour). ☑ **Learning Environment** - Learn from our dedicated educators, fostering a stimulating, positive, and inclusive setting.

☑ **Personal Growth** - Thrive in a nurturing workspace that encourages both personal and professional development.

☑ **Renowned Reputation** - Tillys is acclaimed in the industry for exceptional childcare and staff support.

☑ **Complimentary Uniform** - Sport our stylish uniform while on the job ☑ **Study Support** - Receive dedicated off-floor time for study purposes.

☑ **Cutting-edge Resources** - Utilize laptops, computers, and iPads in each room. ☑ **Monthly Incentives** - Enjoy rewards like free movie tickets and gift vouchers.

☑ **Paid Meetings** - Get compensated for attending team meetings. ☑ **Support Network** - Access our Employee Assistance Program and a 20% staff discount on childcare fees.

☑ **Banking Benefits** - Benefit from Westpac workplace banking perks. ☑ ☑ **Fitness Discounts** - Avail discounted gym memberships

☑ **Referral Bonuses** - Refer friends and enjoy our employee referral bonus program. ☑ **Essential Requirements** ☑

☑ **Flexible Availability** - Adapt to various shift times and days. ☑ **Passion and Commitment** - Embrace a strong commitment to quality care and education.

☑ **Learning Dedication** - Exhibit a drive to learn and complete your studies. ☑ **Positive Traits** - Demonstrate enthusiasm, motivation, professionalism, flexibility, and reliability.

☑ **Professional Growth** - Prioritise ongoing professional development, including training programs and workshops.

☑ ☑ ☑ **Relationship Building** - Form and maintain positive relationships with families, children, and fellow Educators.

☑ **Safety Check** - Possess a valid Working with Children Check (don't worry, we can help you with this!).

☑ **Effective Communication** - Maintain a high standard of written and verbal communication.

When applying, please include a brief cover letter explaining why pursuing a traineeship in this industry resonates with you.



Warehouse Trainee (Building Supplies)

Exciting opportunity in the timber and building materials industry for those interested in learning about how a national supplier operates!

We are looking for eager candidates who are interested in the timber and building materials industries for our timber warehousing and logistics position in **Cardiff**!

Work for a national company who focuses on career progression and investing their time into your career with them. Learn all about warehousing and how their business operates, as well as key information about the industry! Assisting with deliveries, learning the dispatch process, customer service, quoting, and much more is what your day-to-day would look like.

Are you new to the workforce, or seeking a change and looking forward to committing to a career with ongoing support and development? Would you love the opportunity to grow in a hands-on role that supports the building industry in this "behind the scenes" role? Not only do you get secure, stable full-time hours, but also a fantastic opportunity to work towards a nationally recognised qualification in Certificate III in Timber Building Product Supply.

The successful candidate for this unique opportunity will complete a Certificate III with the potential for further professional development including the option to progress to a Cert IV qualification.

What's involved?

During the training contact duration you get to learn the following:

- Warehouse / store duties
- Customer service knowledge and product knowledge
- Picking and packing orders
- Racking and Stacking timber
- Learning about deliveries
- Product knowledge about timber and other building materials
- WHS Procedures and Housekeeping

Why choose a traineeship:

- No experience necessary!
- A smooth transition into work from school, unemployment, or other employment – we are with you every step of the way.
- Paid training (earn while you learn!)
- Gain a nationally recognised qualification, without the HELP Debt
- Ongoing support and mentoring to make this a rewarding, enjoyable job.
- A safe working environment

We promote diversity and inclusion and encourage applicants from diverse backgrounds to apply.



Trainee Parts Interpreter – Join an AWESOME CREW!

Want to start an EXCITING CAREER with a company who will provide you with the tools and skills to set yourself for a LONG CAREER in Parts Interpreting and Warehousing!

CJD is on the hunt for a KEEN LEARNER to take on the role of Trainee Parts Interpreter in our Newcastle Branch. Working as a CRUCIAL member of the Parts Team, you will be integral in the daily operations of the business with exposure to all things warehousing and parts interpreting as you learn the ins and outs of this role!

A day in the life:

- Looking up part numbers, placing orders in the system and in the factory, looking after the counter sales.
- Use your GREAT COMMUNICATION skills to manage incoming and outgoing phone calls, responding to important parts inquiries.
- Preparing invoices and all the other paperwork that goes with a smooth-running operation.
- Providing support to our customers while handling parts returns.

What you need to get the job done:

- Able to keep a safe working environment for you and your work mates.
- Completed Year 12 HSC.
- Some knowledge or keen interest of the mechanical aspects of Trucks / Heavy Vehicle machines or cars.
- Charismatic personality, with the ability to get on the good side of your manager, team, customers, suppliers and colleagues at all levels.
- We know this goes without saying, but just in case you thought we forgot ... pretty decent computing skills.
- Able to pass a medical & drug and alcohol test.
- Aussie working rights.

What's in it for you?

- **Pay:** Competitive hourly rate + commissions/KPI's
- **Perks:** Discounts with National brands, regular team BBQs and social events, active social club
- **Hours:** Standard Monday to Friday working week
- **Looking smart:** Sharp uniforms and workwear and all the PPE you could possibly need supplied by CJD
- **Career:** Training, career development, growth and advancement opportunities
- **Culture:** Exceptional culture & the type of crew you'd want to have a beer with after knock off
- **Stability:** Over 18% of our current employees have achieved over 10 years' service. We're an employer for the long-term
- **Referral program:** Generous referral payments to get your mates a job with the CJD family



Trainee Sales consultant Role Available

Are you looking to jumpstart your automotive sales career? We have an exciting opportunity for a trainee or experienced sales consultant to join our Newcastle team.

Stoney Creek Campers is one of Australia's leading RV manufacturers, specialising in off-road camper trailers and hybrid caravans. With over 30 years' experience and locations in QLD, NSW, VIC, SA and WA, we provide high-quality products and back them with excellent customer service and support.

About this role:

In this full-time position, you will deliver successful sales and customer service outcomes to meet sales targets. You'll work with senior management to display and sell products at trade events throughout central New South Wales.

This position is perfect for someone who enjoys camping and the outdoors, has a strong drive to meet (or exceed) sales targets and is focused on helping customers achieve their camping dreams.

About the responsibilities:

- Qualify new leads, follow up customer enquiries and close sales
- Handle in-person meetings with prospects
- Learn product specifications and retain an up-to-date understanding of our range
- Meet sales targets
- Attend trade shows

About you:

- Willingness to be coached and mentored by senior team members
- Passionate about developing your sales career
- Ability to ascertain and understand customer requirements
- Passionate about providing exceptional customer service through the sales and delivery process
- Excellent communication & customer service skills
- Confident, self-motivated, with a high level of organisation skills and reliability
- Ability to handle in-person meetings with prospective customers
- Good computers skills
- A current driver's license (essential)

What we offer:

- A competitive remuneration package (Salary + commission)
- Well-established, fast growing family business
- Excellent small-team environment
- Modern showroom + facilities

Interstate travel opportunities



Certificate III Early Childhood Trainee - Little Beginnings Medowie

Little Beginnings Medowie are after a reliable person to undertake a Traineeship to complete a Certificate III in Early Childhood Education and Care. Start date is ASAP. It is full time - Mondays to Fridays.

Your role will be to support a team of enthusiastic Early Childhood Educators. You will be provided with on-the-job study time.

We are committed to creating and maintaining an environment that promotes the safeguarding of all children. This includes acting ethically towards children and encouraging a culture where the prevention and reporting of inappropriate behaviour and abuse is supported and encouraged. All staff and visitors are responsible for promoting the safety, wellbeing, and empowerment of children.

Little Beginnings Learning Centres are a group of seven Centres located on the East Coast that aim to positively impact the lifelong outcomes of children.

We strive to promote a positive work/life balance to all our employees. We also offer a 20% discount on childcare fees from your first day.

Check out our websites or facebook page - search for Little Beginnings Medowie.

Junior Legal Admin/Conveyancing Trainee

Evans & Wislang Solicitors and Conveyancers is seeking a dedicated and motivated team member to join our busy and professional team on a full-time basis. The ideal candidate does not need to have any experience in the field however, they must be willing to learn all aspects of a conveyancing transaction. You will be working alongside a team of solicitors and conveyancers who will mentor and provide guidance at all times. This would be a great opportunity for an individual who is entering the workforce, seeking a professional career.

Key Responsibilities:

- Excellent phone manner;
- Pride in personal appearance;
- Outstanding verbal, written and communication skills;
- Competent computer skills including experience with Microsoft Office Suite;
- Demonstrated initiative;
- Ability to problem solve;
- Attention to detail; and
- A friendly and positive attitude.

Qualifications:

No experience whatsoever is required, simply a "can do" attitude;

Company Culture:

At Evans & Wislang, we foster a collaborative and innovative work environment. We value creativity, diversity, and continuous learning.

Location:

Our firm is located in Newcastle NSW, the office is located in Kotara, walking distance to Westfield and other amenities.

Youth Links

29th January 2024

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Traineeship



Childcare Traineeship - Certificate III

The Hub: Preschool & Early Education Academy is locally owned and operated Early Education services across Newcastle and The Hunter Region.

Our services are located in Mayfield, Sandgate, Waratah, Rutherford and Elmore Vale.

We are currently offering Cert 111 Traineeships to the right applicants.

Our offer to you includes a workplace that values its educators and provides incentives that recognize your value to us .

What The Hub can offer?

- Birthday Leave- A paid day of leave to celebrate your birthday
- Referral Incentive- of a \$500 gift card as a thank you when you refer an educator who has been recruited and successfully completed their probationary period
- Access to free flu shots to those interested
- Access to paid professional development training allowing you the opportunity to grow your skills and professional knowledge
- Paid First Aid, CPR and Child Protection refresher training
- Annual shutdown over Christmas and the New Year so that you can rest, relax and enjoy time with family

We provide opportunities for you to grow professionally with our inhouse mentors to support you while in training.

Our Educators must be passionate about achieving quality outcomes for children and their families. You must be highly motivated and enthusiastic to learn. If you would like to work in a locally owned and operated Early Education organisation where the owners value and appreciate their staff, then the Hub is for you!

Your skills and qualifications should include:

- The willingness to study towards a Certificate III in Children's Services
- A Working with Children Check
- Excellent verbal and written communication skills
- A friendly and energetic demeanor

Your key priorities will be to:

- Assist in the delivery of educational programs for all age groups
- Assist in planning learning environments, setting up activities, preparing and cleaning away materials and supplies
- Ensure a high level of health & safety standards are maintained at all times
- Maintain positive working relationships with team members
- Create a friendly, secure and stimulating interactive learning environment

Only selected applicants for interview will be contacted.

If you think that this position is for you and **you are 18 or over** please **apply as below:**

To be considered for the Position at The Hub: Preschool and Early Education Academy please email a cover letter and resume to recruitment@thehubpreschool.com.au



Trainee Accountant - Chartered Firm

We are a well established accounting firm who have operated in the Hunter Region for over 30 years & are passionate about providing excellence in service. We have a diverse range of clients which provide the successful candidate solid training ground.

Working in Newcastle, you will be a part of a young dynamic team of dedicated professionals who aspire to provide exceptional quality service to their clients.

Our premises are new and our firm is fully automated with state of the art technology at its core.

This role will suit someone with strong communication skills, professional presentation & initiative with a strong can do attitude.

To be considered for this position you will need to have:

- A passion for learning
- Be skilled at using Microsoft Excel
- Very high level of attention to detail
- A co-operative approach & be a strong team player
- Be prepared to contribute to team targets
- A desire to become the best in the profession
- Be a permanent resident of Australia

You must be either studying or have completed a Bachelor degree in Business/Commerce majoring in Accounting in an Australia university as a minimum & have a desire to complete your CA or CPA.

The successful candidate will be provided with study leave & support while completing studies.

Prior experience working in a chartered accounting firm in Australia will be highly regarded.

Experience using MYOB would be advantageous.

If this sounds like you and you are believe to have what it takes for the role please apply.



Business Administration Trainee

Complete a Cert III Business Administration in 12 months working alongside Singleton Council located in the Singleton Council Administration Building & Visitor Information Centre.

As a Trainee in Business Administration, you will be responsible for performing various tasks including:

- Answering customer enquiries through face-to-face interactions, phone calls, and written correspondence.
- Completion of administration tasks, such as processing applications and payments.
- Engaging in retail sales activities at the Visitor Information Centre.
- This role primarily involves an administration-style position with computer work at both the front desk and back office.

The ideal candidate for this role will possess the following characteristics and skills:

- Enthusiastic about acquiring new skills and knowledge.
- Demonstrates honesty and integrity in all aspects of work.
- Consistently punctual and reliable in fulfilling job responsibilities.
- Well-mannered with excellent interpersonal skills.
- Self-motivated and able to work independently as well as part of a team.
- Good computer skills, especially in administrative tasks.
- Strong written and verbal communication skills.
- Ability to actively listen and comprehend information effectively.

What Awaits You:

Being an apprentice with HVTC opens the door to working for industry leaders. Our network of Host Employers means we can offer rotations to ensure you can fulfil your education and training requirements; become qualified without getting yourself into debt and earn an income! Throughout your apprenticeship, you'll also be able to take advantage of our exclusive employee benefits such as coaching and mentoring, safety training, discounted health benefits, rewards, and access to our 24/7 EAP Provider.

Who you'll be working with:

HVTC is an expert in the employment and training of apprentices and trainees. We believe skills change lives and that apprenticeships and traineeships can open doors to incredible careers. This is why we partner with businesses to match the right person with the right career.

During your apprenticeship, you'll be employed by us, while completing on-the-job training with our Host Employer, Singleton Council. We'll provide you with ongoing mentoring and support to help you achieve your career goals.



Trainee Account Broker - Insurance Broking

Are you a recent high school or university graduate looking to kickstart your career in the dynamic world of finance and insurance? Look no further! We, at AIIB Insurance Brokers, are seeking enthusiastic individuals to join our team as Entry-Level Insurance Broker. At AIIB you will be working in a fun fast-paced work environment, working alongside young like-minded professionals.

AIIB Insurance Brokers is a family owned and operated business with a 35 year history of providing outstanding service to our customers. We deal with a wide variety of clients and customers from around Australia. This variety offer candidates the ability to a mass a vast array of knowledge whilst enjoying the benefit of no two days ever being the same. We are a team of seasoned professionals who are passionate about delivering exceptional customer service and building strong, long-lasting relationships.

As an Entry-Level Insurance Broker, you will be trained and mentored to handle a wide range of insurance services. You'll assist clients in understanding their insurance needs, analysing risk profiles, and recommending tailored coverage plans. Your role will be pivotal in ensuring our clients' peace of mind and financial security.

Who are we looking for?

We are searching for an energetic person who is looking for a career that will challenge and engage them:

- Ambitious, proactive, and customer-focused attitude.
- Strong communication skills
- A team-work mindset
- Sound computer skills
- Strong attention to detail

The ability to prioritise tasks and work efficiently whilst not sacrificing the quality of the work.

What would a normal day look like in this role?

In this role there are no two days that are the same, but your typical day-to-day work will involve you working alongside your Account Manager and assisting them to;

- Maintaining professional relationships with clients and insurers
- Attending meetings with client to discuss their insurance needs
- Document preparation of renewals, claims and mid-term variations to clients insurance contracts
- Assisting on New Business enquiries

There is much more to discuss about this role, if you think you would be a suitable candidate for our organisation, please send through a copy of your resume and a cover letter highlighting why you believe you are the right fit to aiib@aiib.com.au

We look forward to meeting with you!



Business Administration Trainee

BMT Tax Depreciation is an experienced, innovative company that specialises in the preparation of tax depreciation reports.

We pride ourselves on maximising depreciation deductions for the investor, the quality of our report, our ability to meet fast turn-around times and the continuing development of alliances with some of the biggest accounting, real estate and development companies in Australia. Operating nationally, BMT is one of the largest quantity surveying companies in Australia.

What is tax depreciation for investment properties?

When a property is built or renovated, over time, its structure and the assets contained within it wear out – they depreciate in value. The Australian Tax Office (ATO) allows owners of rental properties to claim this depreciation as a tax deduction. This is where BMT comes in – we provide industry-leading depreciation reports for our investors to use at tax time.

About the role

This is a fantastic opportunity to start your career by gaining a solid background in administration and learn about all facets of a highly successful business.

We are looking for someone highly motivated, enthusiastic and customer focused to undertake a 12-month Business Administration Traineeship with BMT Tax Depreciation.

During your Traineeship you will complete a Certificate III in Business Administration while gaining exposure to BMT operations through a variety of administrative duties. You will be responsible for:

- Answering incoming calls and coordinating queries across all departments
- Photocopying, scanning and distributing documents as required
- Ongoing maintenance and monitoring of an email inbox
- General workplace housekeeping and facilities support duties
- Data entry using our internal software and the Microsoft Office Suite
- Provide support to the Business Support Department as required including reception back up
- Other duties as requested and designed to broaden your development

You will be supported through your development with study time provided within work hours and potential ongoing employment following completion of the traineeship for the right person.

About you

To be considered for this position, you would ideally have:

- Full time availability – Monday to Friday
- Knowledge of the Microsoft Office Suite
- Excellent customer service skills and focus
- Strong attention to detail
- A current NSW Driver's License

To be successful for this opportunity, candidates must not already hold an existing Certificate III or higher in Business Administration or similar.



Certificate III Electrotechnology

- Our host employer, **Aggreko** is the global leader in generator and temperature control hire with locations throughout the world. A major player in the global power market with local operations spanning across Australia, New Zealand and the Pacific, Aggreko is seeking a **1st year Electrical Apprentice** who will assist the team to undertake maintenance and repairs of equipment at their Rutherford (Newcastle) Depot.

BENEFITS:

All training fees paid

- All PPE provided throughout the apprenticeship
- Mentoring from experienced industry professionals to support you
- A dedicated field consultant with Ai Group to support you throughout your apprenticeship
- A nationally recognised qualification
- Access to the National Trade Support Loan
-

DESIRABLE REQUIREMENTS:

Willingness to undertake a Certificate III in Electrotechnology

- Cert II Electrotechnology
- Must be committed to a 4 stage/year apprenticeship.
- Positive, can-do attitude with a strong focus on safety
- Drivers licence & own transport
- Year 12 pass with a strong mathematical skills

Female candidates are strongly encouraged to apply.

MANDATORY REQUIREMENTS:

Must be an Australian Citizen or have right to work in this country.

A police check will be required for this position.

Ai Group Apprentice and Trainee Centre are an equal opportunity employer, we encourage applicants from a diverse range of backgrounds to apply.

Please Note: We thank all candidates in advance for their applications. all applications should include a relevant short Cover Letter with a current resume. Only shortlisted candidates will be contacted at this time.



Trainee Arborist

Hunter River Trees is looking to bring in a new member of staff to work with our current teams and on our current contracts within the great expanse and beauty of the Hunter Valley.

We pride ourselves on the fact that all of our staff are certified AQF 3 Practicing Arborists, or currently undertaking a traineeship in the same.

We are a very diverse team and everyone that works here love the work that they do.

We are looking for a Trainee Arborist with experience in working with complex customer needs with finesse. This would be a commitment of up to 3 years as part of a Traineeship, training undertaken between on the job and with our training provider in Tamworth and surrounding areas.

We are Local, Professional and Trusted in our community, and we are looking forward to having this team expansion occur in the early part 2024.

Wages would be by negotiation and commensurate with experience and skills.

#arboristsdontgrowontrees

Trainee Position - Certificate III Early Childhood Education & Care

Cameron Park Early Learning Centre is a well-respected long day care children's service, priding ourselves on exemplary care and education.

We recognise the value of each individual in our team of educators and prioritise staff wellbeing and professional development.

This environment includes consistently above staff:child ratios, above award wages and paid professional development as part of our remuneration packages.

The Role

We are seeking an enthusiastic, creative and committed person to commence their career as an Early Childhood Educator by committing to an 18 month traineeship in Certificate III Early Childhood Education and Care.

As a Certificate III Trainee within our service you will be required to:

- Complete a Working With Children Check before commencing position
 - Study via correspondence during work hours and after hours
 - Commit to a 18 month contract with our service
 - Attend a monthly staff meeting on a Tuesday evening
- The successful candidates will be welcomed into a friendly and supportive team environment with strong mentors to guide you in your career.

Passion, dedication and a solid work/study ethic are a must!

Please attach cover letter, full resume and 2 current references

Applications close Friday 25th January 2024



Traineeship - Childcare Educator

A Magical Time Children's Centre is a locally owned and operated child care centre with amazing children, families and educators.

Our centre prides itself on being family orientated and our educators are included in our A Magical Time family. We employ over ratios every day and offer mentor programs to assist each and every one of our educators.

We are searching for a self motivated, enthusiastic and fun person to join our team as a trainee. We will support you during your studies and assist you to gain the skills you need to become an amazing educator and complete a Certificate 3 in Children's Services.

The successful candidate must hold the following essential criteria:

- * A big smile that will brighten a child's day.
- * Throughout the course of the day, you will have to multi task and be prepared to perform many different roles - for example if a child requests you to be a disney princess, then you must have the ability to be the best princess that you can be and/or you may be required to make a cup of tea using sand and water and act that it is the best tea in town while you pretend to drink it.
- * The ability to sing in tune is not necessary, however the ability to sing out of tune in front of a group of tiny humans is essential!
- * You must have big warm hugs and so much love to share.
- * Having eyes in the back of your head is essential.
- * You must have the ability to read a story book upside down and after at least 5 interruptions per page be able to pick up where you left off (or make up a realistic ending that can convince some of the smartest 4 year olds in town).
- * The ability to engage in lots of fun activities throughout the day and being prepared for messy play is a daily requirement.
- * The best part is you will make some wonderful friends with our amazing team of educators and everyday is different.
- * current working with children check (or intention to get one upon confirmation of employment) is essential.

If this sounds like you, please address your resume to Tay and email to managerkotara@amagicaltime.com.au

Youth Links

29th January 2024

LIKE us on
Traineeship



Pest Control Technician - Trainee

Rentokil Initial the experts in pest control has been providing quality pest control in Australia since 1965 - the most trusted pest controller.

We are currently looking for a Pest Control Technician - Trainee or Licenced to join our **team servicing our clients in the New-castle area** This role gives you an excellent work-life balance for family time.

This is a great opportunity for someone who strives to deliver fantastic customer service while enjoying being on the road, working autonomously whilst meeting new people and maintaining quality pest control to Rentokil Initial's standard.

Benefits

- Pest license paid by Rentokil Initial
 - A fully maintained company van including fuel card
 - Mobile phone
 - Bonus structure
 - Company Uniform including PPE
 - Comprehensive training and induction
- Wondering what a typical day looks like for our Pest Control Service Technicians?**

- You will have your own company vehicle at home, therefore, in your company uniform, you'll either travel to your first customer of the day or head to the depot to load your van with stock for your day's work.

On the road

- Your day will be spent visiting a number of different customers. No two days will be the same due to the variety of industries you will service.
- You will service your customers' sites by;
- Inspecting customer premises for signs of pests and carrying out measures as required to eliminate pests
- Clean and remove evidence of pest behavior
- Advise customers on maintenance and hygiene of their premises
- Complete accurate Service Reports after every visit
- Whilst you don't need to be an athlete, you will work up a sweat servicing multiple sites, so you would need to be physically fit.
- You will be responsible for your own health and safety - this means it's your responsibility to ensure your vehicle is safe at all times and that you take care on the road.

End of day

- Unless you need to re-stock, time to go home and relax and unwind.
- At the depot, is the best time for you to debrief with your manager and discuss how your day has gone.

To be considered for the Pest Technician position you need to have;

- Valid Australian driver's license - manual license if possible!
 - Confident using a mobile phone service app/tablet
 - Interest in pest control or related industry experience
 - Ability to successfully acquire a Working with Children Check
- As part of the recruitment process, you will be required to complete pre-employment medical, references and police checks.



Condition Monitoring Technician Traineeship

Bureau Veritas is a global leader in Testing, Inspection and Certification services. Founded in 1828, the group has in excess of 82,000 employees in 1,400 sites located in 140 countries. In the Pacific Zone, our Asset Integrity and Reliability Services business provides these services to our clients throughout the lifecycle of their asset, whether it be for large-scale resource projects or to established industrial facilities. Joining our team means joining a company that values innovation, collaboration, and professional growth

The role

We want motivated and enthusiastic school leavers and graduates to join our Condition Monitoring Technician Traineeship Program in 2024. You will gain practical 'in field' experience in Condition Monitoring methodologies, whilst undertaking studies in Engineering at Certificate (first 12 months) or Advanced Diploma (where required) levels.

Trainees that successfully complete the Certificate III and meet the technical and non-technical requirements have the opportunity to complete an Advanced Diploma of Engineering (Mechanical) and advanced Condition Monitoring qualifications. This will then enable you to work by yourself as a Condition Monitoring Technician within our business.

All qualifications and training expenses are fully funded by Bureau Veritas.

What's needed?

Ideally you will have previous experience and/or the following skillsets:

- Year 12 and pass marks in Maths, English and Science;
- Commenced a mechanical trade certification
- Mechanical aptitude or an interest in how mechanical things work
- A "can do" attitude and a willingness to travel and work flexible hours

The benefits

Our trainees have the great opportunity to earn while they learn by working with experienced technicians in the field. Trainees in Bureau Veritas earn a 1st year base salary of 43K but potential with OT to earn an average annual salary of \$70,000 incl. overtime after their first year. In addition to working alongside our Engineering experts which allow you to gain hands on training and experience, you will have access to a variety of our employee benefits, such as:

- Fantastic Training and Development opportunities; an annual review to plan your career development.
- Free access to our Employee Assistance Program supported by Lifework's
- Discounted Health Insurance with Bupa
- Support from a progressive and experienced management team
- Exposure to a variety of interesting and challenging work environments



Labourer - General

Our Town Fencing is currently seeking General Labourers to join our Industry Leading Team located at Heatherbrae for immediate start.

No Skills, No Worries - training provided!

Ideally you will have:

- Some Labouring / Warehouse experience (not essential)
- The ability to work independently and also as Team Player
- Sound safety knowledge
- Experience in working in a fast paced environment
- Can handle physically demanding duties
- Has a can do attitude

Fork Lift Licence is an added bonus!!!!

What we can offer:

- Award hourly rate - \$30.10 per hour (SNR casual rate to commence, junior rates also available).
- Forklift licence - if the successful candidate does not have one.
- Continuous Training and Skills Development
- Opportunities for Career progression
- Monday to Friday work with no Weekends!!
- Weekend overtime available as needed.
- 38Hour working week - Monday - Friday
- Monthly Safety bonus.

APPLY NOW for an Immediate Start!!!!

Do you fit in with the Our Town Fencing Core Values??

- **Have a go** - Takes action, passionate, genuine, energetic & fun.
 - **Competes & Wins** - Can do, organised, effective, competent.
 - **Committed** - To the business, To each other, safety, focused, sustained performer, hard work ethic.
 - **Easy to Deal With** - Customer focused; helps first; knows where we stand.
 - **Integrity** - Do the right thing even when no one is watching. Be open.
- Getting Better All the Time** - Be better tomorrow, open to change, growth & learning.



Junior Administration Assistant

The Water Place is a leading producer and distributor of natural spring water to home and offices throughout the Newcastle, Hunter, Central & Mid North Coasts.

We are currently seeking a Junior Administration Assistant to provide support to the administration team. The position would suit an ambitious individual looking to expand their skills and thrives working in a fast-paced environment.

The role includes general office tasks, tasks set by the Office Manager and responding to customer enquiries. As a front desk employee this role requires a polite and friendly manner.

Responsibilities

- Customer service
- Reception and telephony duties
- General administrative tasks including data entry
- Administrative support across multiple departments
- Bank reconciliation (MYOB)

Skills and Experience

- Commitment to excellent customer service
- Experience with Outlook, Word and Excel
- The ability to organise and prioritise work
- Friendly and personable
- Team player
- Ability to adapt to new software and learn quickly.

This role is permanent full-time located at our office in Rutherford.

Please submit a **resume** and **cover letter** as to your suitability for this position.

Junior Dental Assistant

Looking for a new challenge? Is Dental Assisting for you? We are looking for a Junior Dental Assistant! No experience necessary!

We will train you up in chair-side assisting, sterilisation and front desk administration. Our full time team members enjoy 1 RDO per week and we prioritise work/life balance. We are a busy 4 chair general dental practice with high levels of patient care and a strong culture of preventative care and patient education.

This role would suit school leavers.

Experience at McDonalds is highly regarded.

Applicants will need to comply with NSW Health COVID Immunisation requirements.

Sound Interesting? Please send your resume/enquiry to biancaoehme@hotmail.com



Senior or Junior Farm Hand

Coolmore Australia is situated in the Hunter Valley with the property covering 10,000 acres. We are looking for a Senior and a Junior Farm Hand to join our team. With a remuneration package to be negotiated based off experience. Permanent part time work is also an option.

The mixed farming enterprises include beef cattle (both breeding and trading), irrigated improved pastures for grazing livestock and hay production as well as dual purpose cropping. Although the property is primarily a thoroughbred breeding stud, you will not be involved with the horses day-to-day.

We have a mixture of irrigated river flats and rolling hills. Its scale and quality are rarely beaten in this region. We are located just over one hour to Newcastle City Centre and the beach, and as well as the major towns of Singleton and Muswellbrook under 30 minutes' drive for all necessities.

Daily Tasks;

The day-to-day tasks the successful candidate will be involved in include:

- Irrigation, including a mixture of soft hose, hard hose, and centre pivots.
- Farm machinery operation including haymaking, sowing, spraying, and spreading.
- Pasture management
- Cattle management
- Farm maintenance and earthworks
- Fencing repairs (major fencing projects are outsourced)

We don't expect applicants to have experience in all areas, however attitude and aptitude are crucial.

We have internal mechanics to maintain all machinery, so you will spend most of your time in the paddock. The role will remain diverse initially, however, there may be an opportunity to focus on specific areas of the role in the future (machinery operation, cattle or irrigation).

You will be working as part of a diverse team who possess a wealth of knowledge and experience.

The Ideal Candidate The required skills for this position can be taught however the successful candidate is expected to hold the following traits.

- Good communication skills
- Attention to detail.
- A willingness to learn new things and embrace change.
- Take responsibility.
- Work autonomously and in a team.

Great listener



Junior Administration Officer

The Campervan & Motorhome Club of Australia (CMCA) is seeking an energetic person to join our team based in Newcastle.

Primary duties of the position will be to provide assistance to Club members and other stakeholders in regard to member services and administration needs.

Tasks will include:

- Answering & directing incoming phone calls
- Actioning incoming mail & emails
- Updating & maintaining our membership database
- Sending outgoing mail
- Processing applications & shop orders
- Processing of payments received
- Preparation of banking deposits
- Ad hoc duties as required

Requirements for the role include:

- Can do attitude
- Able to take direction
- Confidence using computer applications
- High attention to detail
- Excellent interpersonal and communication skills

The position is full time (36.25 hrs per week) however part-time will be considered for the right applicant. Remuneration will be based on award rates with review after the successful applicant's probationary period.

We are open to supporting the successful applicant if they would like to undertake qualifications in the business administration field.

CMCA is Australia's largest RV Club providing a range of benefits for membership with 60,000 members Australia wide.

www.cmca.au

Applications close Friday 9 February.

Further information please contact Wylva Hall on [02 49788788](tel:0249788788) or wylvahall@cmca.au